



# STATE OF IDAHO

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## STATE DEPARTMENT OF EDUCATION

REQUEST FOR PROPOSAL

RFP1305W

Idaho High School Wireless Managed Service Project

May 29, 2013

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## 1 RFP ADMINISTRATIVE INFORMATION

RFP Title:	Idaho High School Managed Wireless Project (Project)
RFP Lead:	Joyce Popp Idaho Department of Education <a href="mailto:jpoppp@sde.idaho.gov">jpoppp@sde.idaho.gov</a> Phone: 208-332-6970 FAX: 208-334-2228
Deadline To Receive Questions:	Wednesday, June 5, 2013 prior to 5:00 PM Mountain Time (MT)
Deadline for Question Responses	Monday, June 10, 2013 prior to 5:00 PM MT
RFP Closing Date:	5:00 PM MT, Friday, June 28, 2013
RFP Review Opening Date:	10:30 a.m. MT Monday, July 1, 2013
Scoring	Tuesday, July 2 through Monday, July 8, 2013
Interviews and Final Scoring:	Monday, July 8, 2013
Legal Review and Final Negotiation:	Tuesday July 9, 2013 through Monday, July 22, 2013 (Subject to change)
Estimated Award Announcement:	Wednesday, July 24. 2013
Initial Term of Contract and Renewals:	5 (five) years. Upon mutual agreement, the contract ("Master Agreement") may be extended or amended. The total contract term, including all extensions, may not exceed (15) (Fifteen) years.

### 1.1 **Purpose:**

The Idaho State Department of Education (SDE) is seeking a response from interested Wireless Managed Service Providers (WMSP) regarding the implementation of a managed wireless service that will operationalize portions of the SDE's projects on a statewide basis.

The Successful Offeror will have the capabilities and willingness to partner with SDE on this historic endeavor. The scope of services will include:

- Deploying and managing the wireless infrastructure and service
- Professional development at multiple levels
- Project management

The SDE recognizes that suppliers of wireless managed services may find it necessary to work with other partners to fulfill the requirements of this RFP. The WMSP submitting a proposal must describe how it will use subcontractors and local resources if awarded the contract, as described in **Section 3.9.4.4**.

### 1.2 **Offeror Questions:**

Questions must be submitted to the email address below by the date and time noted above in order to be considered. Written questions must be submitted using **Attachment 7, Offeror Questions and sent via e-mail to wirelessrfp@sde.idaho.gov**. Official answers to all written questions will be posted on the State's public website.

Proposals which qualify the offer based upon the SDE accepting other terms and conditions **not found in the RFP or which take exception to the SDE's terms and conditions**, will be found non-responsive, and no further consideration of the proposal will be given.

### 1.3 **Overview – Idaho High School Wireless Managed Service Project (Project):**

This section is provided as a general overview of the Project and does not modify the more specific sections that follow and are contained within this RFP.

The Project is a result of legislation that was passed by the Idaho Legislature in 2013. The Project will provide every public school serving grades 9-12 (High School) in the state of Idaho with full wireless technology coverage throughout the High School and extending beyond the actual school building as specified in this RFP. The Project will support educating more students at a higher level by providing electronic network connectivity throughout the entire school building rather than only in a wired classroom. No matter where a child lives in Idaho, they will have access to the best educational opportunities, including the highest quality instruction and highly effective teachers. Every student will learn in a 21st Century classroom not limited by walls, bell schedules, school calendars, or

geography. When they graduate from high school, they will be prepared to go on to post-secondary education or the workforce, without the need for remediation.

High School administration, teachers and students will have access to wireless electronic network connectivity and the associated support. The school's leadership is tasked with engaging the successful Offeror to ensure that every administrator, student and teacher has immediate and reliable access to utilize computing technology and the Internet throughout the school day and that the computing devices utilized by each individual school will have connectivity throughout the school building.

The SDE recognizes the following are components for a successful wireless school or program and will require participating districts to implement these components:

- School leaders create a shared vision for the entire school based on pedagogical goals and best practices for technology integration and continuous learning.
- Teachers integrate the use of the computing devices and digital assets into lesson plans and use effective methods to deliver instruction to all students through this technology.
- Students use devices to access digital educational assets before, during, and after instruction for a portion of learning that takes place during the school day.
- Students and educators have access to the Internet anywhere in the school.
- Educators use technology to fully engage every student, every day, in real-world learning opportunities that ensure students understand the connection between schoolwork and future college or career opportunities.
- District leaders cultivate and develop digital citizenship for their students by adopting standards of appropriate and responsible behavior regarding the use of technology while in school and outside of school.
- District leaders adopt an Acceptable Use Policy that addresses how students, teachers and other staff shall utilize technology in the most effective and efficient manner. All districts shall have filed a copy of their Acceptable Use Policy with the Superintendent of Public Instruction and the documents shall be available for review by respondents to this RFP. Idaho's goal of providing wireless connectivity to every high school will allow each of the Idaho High Schools to move from using technology to substitute or augment instructional tools, and into a redefinition of the classroom experience; an instructional environment that will cultivate the creation of new learning and teaching practices previously inconceivable.

- District and building leaders engage parents and families as they work to integrate technology in student learning. This may include, but is not limited to, hosting family orientations, ensuring parents are represented on technology advisory committees, and/or providing information via district websites and handbooks.

## 2 INSTRUCTIONS FOR SUBMISSION OF PROPOSALS

### 2.1 Proposal Submission

The proposal must be submitted with a State supplied signature page, located in **Attachment 12**, which must contain an **ORIGINAL HANDWRITTEN** signature executed in **INK** and be returned with all required documents. **PHOTOCOPIED SIGNATURES or FACSIMILE SIGNATURES are NOT ACCEPTABLE (and will result in a finding that your proposal is non-responsive).**

- 2.1.1 The proposals must be addressed to the RFP Lead and clearly marked “**PROPOSAL** – RFP1305W Idaho High School Wireless Managed Service Project”
- 2.1.2 Each proposal must be submitted in one (1) original with five (5) copies of the Scope of Work Proposal and one (1) original and one (1) copy of the Cost Proposal.
- 2.1.3 Offeror’s must also submit one (1) electronic copy of the proposal on CD or USB Device. Word or Excel format is required (the only exception is for financials or brochures). The format and content must be the same as the manually submitted proposal. The electronic version must NOT be password protected or locked in any way.
- 2.1.4 If your proposal contains trade secret information which you have identified, also submit a redacted copy (in electronic format, with the word “redacted” in the file name) of the Scope of Work Proposal with all trade secret information removed or blacked out; as well as a separate document containing a complete list (per the instructions in **Section 3.11**, below) of all trade secret information which was removed/blacked out in the redacted copy.
- 2.1.5 The Scope of Work Proposal must be sealed, identified as “Scope of Work Proposal – RFP1305W Idaho High School Wireless Managed Service Project” and include the required cover letter (**See Section 3.3**, below).

**2.1.6** The Cost Proposal must be separately sealed, identified “Cost Portion of Proposal – RFP1305W Idaho High School Wireless Managed Service Project.” Cost Proposals must be submitted on **Attachment 2, Cost Proposal.**”

**2.1.7** All submissions must be mailed or delivered to and received by the Idaho State Department of Education – Technology Services, at the following addresses on or before 5:00 p.m. MT Friday, June 28, 2013

**2.1.7.1** For Delivery:

Idaho State Department of Education  
650 W. State Street  
Third Floor, RM 343  
Boise, ID 83720

**2.1.7.2** For mailing submissions:

Idaho State Department of Education  
PO Box 83720  
Room 343 – Technology Services Dept.  
Boise, ID 83720-0027

## **2.2 Proposal Terms**

Proposals should be submitted on the most favorable terms from both a price and technical standpoint which Offerors can propose. Negotiations, discussions and best and final offers may not occur.

## **3 PROPOSAL FORMAT**

### **3.1 Format Instructions**

These instructions describe the format to be used when submitting a proposal. The format is designed to ensure a complete submission of information necessary for an equitable analysis and evaluation of submitted proposals. There is no intent to limit the content of proposals.

### **3.2 Evaluation Codes:**

**3.2.1 (M)** Mandatory Specification or Requirement - failure to comply with any mandatory specification or requirement may render Offeror’s proposal non-responsive and no further evaluation will occur.

**3.2.2 (ME)** Mandatory and Evaluated Specification - failure to comply may render Offeror’s proposal non-responsive and no further evaluation will occur. Offeror is required to respond to this specification with a



statement outlining its understanding and how it will comply. Points will be awarded based on predetermined criteria. The SDE reserves the right to seek clarification on any M or ME requirement.

- 3.2.3 (E) Evaluated Specification** - a response is desired and points will be awarded based on predetermined criteria. If not available, respond with "Not Available" or other response that identifies Offeror's ability or inability to supply the item or service. Failure to respond will result in zero (0) points awarded for the specification.

### **3.3 (M) Cover Letter:**

The Proposal must include a cover letter on official letterhead of the Offeror; with the Offeror's name, mailing address, telephone number, facsimile number, e-mail address, and name of Offeror's authorized signer. The cover letter must identify the RFP Title and number, and must be signed, in ink, by an individual authorized to commit the Offeror to the work proposed. In addition, the cover letter must include:

- 3.3.1** Identification of the Offeror's corporate or other legal entity status  
Offeror's must include their tax identification number. The Offeror must be a legal entity with the legal right to contract.
- Provide Dunn and Bradstreet number (DUNS)
  - Provide Service Provider Identification Number (SPIN)
- 3.3.2** A statement indicating the Offeror's acceptance of and willingness to comply with the requirements of the RFP and attachments, including but not limited to the Contract Terms and Conditions included in Attachment 3.
- 3.3.3** A statement of the Offeror's compliance with affirmative action and equal employment regulations.
- 3.3.4** A statement that Offeror has not employed any company or person other than a bona fide employee working solely for the Offeror or a company regularly employed as its marketing agent to solicit or secure this contract, and that it has not paid or agreed to pay any company or person, other than a bona fide employee working solely for the contractor or a company regularly employed by the contractor as its marketing agent, any fee, commission, percentage, brokerage fee, gifts or any other consideration contingent upon or resulting from the award of this contract. The Offeror must affirm its understanding agreement that for breach or violation of this term, the SDE has the right to annul contract without liability or, in its discretion, to deduct from the contract price, the amount of any such fee, commission, percentage, brokerage fee, gifts or contingencies.

- 3.3.5 A statement naming the firms and/or staff responsible for writing the proposal.
- 3.3.6 A statement that Offeror is not currently suspended, debarred or otherwise excluded from federal or state procurement and non-procurement programs. Vendor information is available on the Internet at: <http://sam.gov>
- 3.3.7 A statement affirming the proposal will be firm and binding for ninety (90) days from the proposal opening date.
- 3.3.8 A statement, by submitting its proposal, that the Offeror warrants that any contract resulting from this RFP is subject to Executive Order 2009-10 [[http://gov.idaho.gov/mediacenter/execorders/eo09/eo\\_2009\\_10.html](http://gov.idaho.gov/mediacenter/execorders/eo09/eo_2009_10.html)]; it does not knowingly hire or engage any illegal aliens or persons not authorized to work in the United States; it takes steps to verify that it does not hire or engage any illegal aliens or persons not authorized to work in the United States; and that any misrepresentation in this regard or persons not authorized to work in the United States constitutes a material breach and will be cause for the imposition of monetary penalties up to five percent (5%) of the contract price, per violation, and/or termination of its contract.

#### **3.4 (M) Executive Summary:**

Include an executive summary in the Scope of Work Proposal providing a condensed overview of the contents of the Proposal demonstrating an understanding of the services to be performed.

Offerors should present their understanding of the magnitude and parameters of the Project, the objectives and the intended results. Offerors should describe their understanding of the solution and services as requested by the SDE. Offerors should summarize how their proposal meets the requirements of this RFP and why the Offeror is best qualified to perform the work required, using quantifiable and verifiable information.

#### **3.5 (M) Scope of Work Proposal:**

The Scope of Work section of the Proposal will include the Offeror's response to the service requirements described in **Section 4**.

#### **3.6 (M) Responses to Service Requirements**

In response to **Section 4** requirements, the Offeror must:

- 3.6.1 Include a table of contents in the Scope of Work Proposal identifying the contents of each section, including page numbers of major subsections.

- 3.6.2** Provide a positive statement describing how the proposed equipment and services comply with the requirements detailed in **Section 4**, Scope of Work. These statements must specifically and completely address the RFP requirements; simply referring to enclosed literature is not acceptable.
- 3.6.3** As a convenience and courtesy to the evaluators and readers, each Offeror is required to format this section of its proposal such that the original RFP Section 4 language provisions and numbering are directly quoted and included in the proposal, followed respectively by the Offeror's response to each provision in a formatting manner which makes the original language and Offeror's response easy to distinguish and read. A format similar to the example below is preferred.

*Example:*

Item #	RFP Requirement	<Offeror's Name> Response
X.X.X	Section Title	
	Section Language	Offeror's Response

*The Offeror has the option to provide additional information regarding enhancements or other marketing-type material it believes relevant to the Project. Such information must be clearly identified as supplemental or marketing material and be appended to Offeror's proposal.*

### **3.7 (M) Solution Specifications Summary**

In this section of the Scope of Work Proposal, the Offeror must, in addition to the detailed response required, complete the Specifications Summary Worksheet located in **Attachment 6**. All required information must be provided on **Attachment 6**. Additional summary information may be added if the minimum information specified on the form is provided first. Information provided in Attachment 6 must support your response to **Section 4** Requirements, detailed below.

### **3.8 (ME) Cost Proposal:**

Provide your fully burdened "Cost per installation" on Attachment 2, Cost Schedule A.

This includes the following Cost Schedules:

- Cost Schedule A – Solution Cost (Options A and B)
  - Cost Schedule B – Optional Additional Items
- 3.8.1** Use the format established in Attachment 2 to respond to the Cost Proposal of this RFP, and identify it as Attachment 2 - Cost Proposal and Billing Procedure. Altering the format may cause the Cost Proposal to be found non-responsive.
- 3.8.2** The Offeror must complete, at a minimum, BOTH Option A and Option B, contained on Cost Schedule A “Solution Cost,” in Attachment 2.
- 3.8.3** All significant elements of the Offeror’s proposal must be itemized.
- 3.8.4** It is the SDE’s intent to maximize its reimbursement from the federal E-rate program. As such, Offeror should develop its proposal in a way to maximize the discounts for funding available through the federal E-rate program. The Successful Offeror shall assist the SDE in identifying eligible costs and in making application for such discounts. The amount in the Cost Proposal shall be inclusive of all E-Rate monies. SDE reserves the right to retain any E-rate funds received and apply those funds to the resulting contract, effectively reducing the contract amount by any E-rate reimbursements (**See Section 4.13**, below).
- 3.8.5** Offeror’s Cost must be fully burdened to include all expenses associated with providing its proposed solution in response to this RFP (FOB Destination applicable school site, unpacking Devices, removal of packaging materials from site): the service should be complete with all hardware and components of the solution while maintaining and upgrading the system as necessary, managing the deployment, asset tracking, help desk support, providing training, deploying and managing the wireless infrastructure, providing professional development at multiple levels, and project management as described in this RFP. The fully burdened, firm fixed cost includes all operating and personnel costs such as (but not limited to) overhead, salaries, administrative expenses, profit, supplies, routine upgrades, maintenance, tech support, replacement, travel and travel costs, training, install, any and all tax liability (including any applicable property taxes) incurred as a result of providing the services and equipment under this RFP.
- 3.8.6** Use the format established in **Attachment 2 as Cost Schedule B** to respond with cost proposals for additional optional items. Optional items offered on Cost Schedule B will not be evaluated. Optional items shall be offered to school districts on a firm/fixed price basis as set forth in Cost Schedule B and on terms as favorable or better than those set forth in this RFP, including but not limited to the warranty terms in Attachment 3, Contract Terms and Conditions; provided, however, that should the

successful Offeror contract with any party at a fee schedule lower than the fee schedule set out in Cost Schedule B for similar items or services, the successful Offeror shall within ten (10) business days of the successful Offeror having executed such contract with such lower fee schedule, (1) notify the SDE in writing of the fee reduction and (2) enter into a written amendment to the Contract with the SDE that includes an amended Cost Schedule B to this Agreement, to reduce the fee schedule to match such lower fee schedule. For the purposes of this provision, similar items or services shall mean a commercial wireless application with a square footage and estimated number of users equal to or in excess of the smallest school opting to use this Contract.

**3.8.7** Offerors are advised that submission of additional information in support of the Cost Schedules is strongly preferred by the SDE to the extent that such information will assist in evaluating the reasonableness and rationale supporting the costs.

**3.8.8** While the SDE seeks to best outline options for local control through Cost Schedule B only Cost Schedule A will be considered when evaluating and awarding cost points for this RFP.

### **3.9 Offeror Qualifications:**

The Offeror Qualifications section of the proposal must consist of the following subsections (instructions for each of the four sections are provided below):

- **Financial Statements**
- **Office Location**
- **Contract Performance**
- **Organization and Staffing**

**3.9.1 (ME) Financial Statements:** Provide a current D&B Comprehensive Insight Plus credit report or current Experian ProfilePlus report, and the appropriate NAICS code or SIC code (<http://www.census.gov/cgi-bin/sssd/naics/naicsrch?chart=2012>).

- The Offeror should identify with particularity any information on the Credit Report that it considers “Trade Secret” or “Confidential,” as described in Section 3.11, below. The information will be held in confidence to the extent that the law allows.
- Credit reports must be for the exact organization submitting the proposal in order to be scored. The credit report cannot be combined or consolidated with the information from any other entity. Proposals which do not meet this requirement will receive a score of zero (no points) for this Section (3.9.1).

- The SDE will evaluate the credit information provided to answer the following question:
  - How well does management control expenses and manage resources?

**3.9.2 (ME) Office Location:** The Successful Offeror must establish a staffed, physical point of presence in Boise, Idaho within 30 calendar days after contract award. Also describe other presence the Offeror has within the State of Idaho and outside of Idaho. Explain how you will comply with this requirement.

**3.9.3 (M) Contract Performance:** If the Offeror, or any proposed subcontractor, has had a contract terminated for default during the past three years, all such instances must be described as required below. Termination for default is defined as notice to stop performance due to the Offeror's nonperformance or poor performance.

- Offerors must submit full details of all terminations for default experienced by the Offeror during the past three years, including the other party's name, address and telephone number. The response to this subsection must present the Offeror's position on the matter.
- If no such terminations for default have been experienced in the past three years, so declare.
- If at any time during the past three years, the Offeror has had a contract terminated for convenience, non-performance, non-allocation of funds, or any other reason, which termination occurred before completion of all obligations under the initial contract provisions, describe fully all such terminations including the name and address of the other contracting party and the circumstances surrounding the termination.
- If no such early terminations have occurred in the past three years, so declare.

**3.9.4 Organization and Staffing:** Describe your qualifications to successfully complete the requirements of the RFP by providing a detailed response to ALL of the following:

**3.9.4.1 (ME) Qualifications of Personnel:** An in-state experienced, qualified, and effective project team will be identified and provided by each Offeror. Provide resumes for all employees who will be managing and/or directly providing services under the contract. For positions that are not filled, a position description (including requisite qualifications/experience) shall be provided. Each Offeror

must also complete and submit the form attached as **Attachment 5**, for its senior staff who would be assigned to this Project, in order to demonstrate its staff's experience with projects similar to this one. At a minimum, the Successful Offeror will maintain a dedicated in-state management team for the length of the Project made up of Key Employees as described in Section 12 of Attachment 3 "Contract Terms & Conditions."

**3.9.4.2 (ME)** In order for the SDE to feel confident with the Successful Offeror it is important that we4 understand the Offeror's corporate culture. A project of this scale and complexity will require the Successful Offeror to be nimble, knowledgeable, available and empowered. It is critical that the Successful Offeror's Idaho-based team have the authority to identify problems or issues and address them quickly and creatively. Describe to what extent the Offeror's Idaho-based Client Relationship Manager (CRM) will be empowered to authorize and execute change orders, make decisions, engage additional resources and execute on creative solutions to unusual or unforeseen problems.

**3.9.4.3 (M)** Offeror must provide a detailed description of its project staffing plan for all phases and tasks (any proposed subcontractors must be clearly identified in the project staffing plan), as well as an organizational chart clearly showing the structure of the Idaho team and the upstream reporting structure of the organization. The chart must accurately portray the positions, title and role in the project, including responsibilities. It is our desire that this team be entirely dedicated to the Project. If any personnel are assigned to other customers, territories or markets, those must be clearly noted on the chart.

Offeror must provide a flowchart outlining its change order process and any thresholds for escalation and approval above the CRM of the Idaho-based team.

**3.9.4.4 (M)** Subcontractors: The Project will involve High Schools throughout the state and there is an expectation that local resources will assist the successful Offeror in fulfilling the Project expectations. Explain how you will use local resources, if awarded the Contract. Local resources can be value added resellers (VARs) or other subcontractors. Describe the extent to which subcontractors will be used

to comply with contract requirements and to meet the expectation that local resources are involved in fulfillment of the resulting contract. Include each position providing service and provide a detailed description of how the subcontractors are anticipated to be involved under the contract. Include a description of how the Offeror will ensure that all subcontractors and their employees will meet all the elements of the Project. Offerors must disclose the location of the subcontractor's business office and the location(s) where the work will be performed (if on-site at the Project locations identify the regions or School Districts subcontractors will serve). If the Offeror utilizes any entity other than the entity submitting the proposal to provide any of the services required by this RFP, the relationship between the two entities is considered that of a contractor-subcontractor for the purpose of this section, regardless of whether a relationship is based on an actual written contract between the two. The SDE reserves the right to require that the Successful Offeror remove/replace any subcontractors whose performance or other activities under the contract are deemed by the SDE to be unsatisfactory.

- 3.9.4.5 (ME)** If subcontractors will be used to fulfill the roles described in **Section 3.9.4.1**, you must provide the information required in **Section 3.9.4.1** (resumes, **Attachment 5**, etc.) for all subcontractors/subcontractor personnel. If subcontractors are included in your proposal, this **Section 3.9.4.5** will be evaluated and scored as part of your response in **Section 3.9.4.1**.
- 3.9.4.6 (ME)** Describe the extent to which Offeror is willing to collaborate with the SDE in the implementation of this managed service.

### **3.9.5 References and Offeror Experience**

- 3.9.5.1 (ME)** Provide three completed reference questionnaires, as instructed on **Attachment 8**, Reference Questionnaire. References must be submitted on the attached form, and must be received at the SDE directly from the reference, prior to the Closing Date and Time.
- 3.9.5.2 (ME)** Complete and return Attachment 4, "Offeror Experience with Similar Projects."



### 3.10 (M) Acknowledgement of Amendments:

This RFP may be changed by the SDE through issuance of a written amendment. Any material information given or provided to a prospective vendor with regard to this RFP will be made available in writing by the SDE to all vendors receiving the original RFP. Oral interpretations of specifications or contract terms and conditions shall not be binding on the SDE unless confirmed in writing by the SDE prior to the date for submissions. Changes to the RFP will be issued as an amendment. The right is reserved to waive any informality.

If the RFP is amended, the Offeror must acknowledge each amendment with a signature on the acknowledgement form provided with each amendment. Failure to return a signed copy of each amendment acknowledgement form with the proposal may result in the proposal being found non-responsive.

### 3.11 (M) Trade Secrets:

Idaho law defines trade secrets to "...include a formula, pattern, compilation, program, computer program, device, method, technique or process that derives economic value, actual or potential, from not being generally known to, and not being readily ascertainable by proper means by other persons and is subject to the efforts that are reasonable under the circumstances to maintain its secrecy." The Idaho Public Records Law, Idaho Code Sections 9-337 through 9-348, allows the open inspection and copying of public records. Public records include any writing containing information relating to the conduct or administration of the public's business prepared, owned, used, or retained by a State or local agency regardless of the physical form or character. All, or most, of the information contained in your response to the SDE's RFP will be a public record subject to disclosure under the Public Records Law. The Public Records Law contains certain exemptions. One exemption potentially applicable to part of your response may be for trade secrets.

- 3.11.1** If you consider any element of your proposal to be a trade secret, or otherwise protected from disclosure, you **MUST** so indicate by marking **EACH PAGE** of the pertinent document. Include the specific basis for your position that it be treated as exempt from disclosure. Marking your entire proposal as exempt is not acceptable or in accordance with this RFP or the Public Records Law and **WILL NOT BE HONORED**. In addition, a legend or statement on one (1) page that all or substantially all of the response is exempt from disclosure is not acceptable or in accordance with the Public Records Law and **WILL NOT BE HONORED**. Prices quoted in your Proposal are not a trade secret. In addition to marking each page of the document with a trade secret notation. Identify with particularity the precise text, illustration, or other information contained within each page marked "trade secret" (it is not sufficient to simply mark the entire page). The specific information you deem "trade

secret” within each noted page must be highlighted, italicized, identified by asterisks, contained within a text border or otherwise clearly delineated from other text/information and specifically identified as a “trade secret.”

- 3.11.2** Provide a separate document entitled “List of Redacted Trade Secret Information,” which provides a succinct list of all trade secret information noted in your proposal, listed in the order it appears in your submittal documents, identified by Page#, Section#/Paragraph#, Title of Section/Paragraph, specific portions of text/illustrations, or in a manner otherwise sufficient to allow the state’s procurement personnel to determine the precise text/material subject to the notation.

The SDE, to the extent allowed by law and in accordance with this RFP, will honor a designation of nondisclosure. You will be required to defend any claim of trade secret or other basis for nondisclosure in the event of an administrative or judicial challenge to the SDE’s nondisclosure. Any questions regarding the applicability of the Public Records Law should be addressed to your own legal counsel. If you fail to follow the RFP instructions as they relate to the identification of trade secret information; or to otherwise identify trade secret information with particularity, your trade secret notation(s) may not be honored.

## **4 SCOPE OF WORK**

Use this proposal outline as part of your response to the RFP and identify it as **Attachment 1 –Scope of Work**. Keep in mind, the evaluators will be scoring your proposal based on the methodologies proposed and the completeness of the response to each item listed below.

The intent of this RFP is to procure a solution which includes, but is not limited to providing High Schools with:

- A complete and fully managed wireless service;
- Content filtering;
- Event logging;
- System implementation;
- User reporting, maintenance and upgrades of the technology as necessary;
- Deployment management;

- Help desk support;
- Deployment of the wireless infrastructure;
- Implementation of professional development at multiple levels;
- Project management;
- Customer Relations Management

The Successful Offeror will be working with the SDE and / or its vendors or contractors, school districts, and other related parties to successfully implement the Project.

#### **4.1 (M) Offeror Response to Service Specifications and Requirements**

**Section 4** represents the SDE's specifications and requirements for the Project. It also includes the information required to be supplied by the Offeror as part of its response to this RFP. For each section or subsection in **Section 4**, the Offeror must respond appropriately using the formatting provided in **Section 3.6.3**. Failure of the Offeror to complete the required information as specified in each of the bullets below may result in the Offeror's proposal not achieving its maximum scoring potential during the evaluation process or deem them unresponsive.

- The appropriate response to some requirements may simply be for the Offeror to provide written acknowledgement and to agree to comply fully with the stated requirement.
- More typically, the Offeror must specify and describe how its solution meets or exceeds the requirements.
- Each Offeror must also specify, describe and clarify its proposal's characteristics and strengths as well as any weaknesses or limiting factors.
- Remember, your responses to requirements designated as ME will be scored.

Additional instructions are in **Section 3.6**, above, "Response to Service Requirements."

#### **4.2 Services Provided By Other Entities**

- Connectivity and adequate bandwidth to each high school building – The State's existing Idaho Education Network (IEN) administered by the Idaho Department of Administration, ensures connectivity and Internet service to every school district's wide area network (WAN) internet aggregation point. The responsibility for distributing the IEN provided bandwidth to each building across the district WAN is the responsibility of the district.

The amount of bandwidth provided to each district ensures that a reasonable, adequate bandwidth is available to each participating high school building. An IEN eligible high school is a high school with a 12<sup>th</sup> grade and is authorized by the State to graduate students. There are schools that are eligible for wireless managed services under this Project that are not currently receiving IEN provided services. All districts currently intending to participate in this Project must have 3 Mbps-equivalent or better connections from IEN or another ISP of their choosing. Additional information about the IEN is included on the web at <http://www.iem.idaho.gov>. **PLEASE NOTE:** There are schools eligible to participate under this Project which are not IEN participants.

- IEN Services - The IEN provides statewide services to schools, including advice and consultation on configurations, network environments and optimization of school connections. Some technical support is also available for schools that need onsite technical advice and assistance, but this is not the IEN's focus.
- Professional Development – The SDE has developed a statewide strategy to provide professional development and support for the leadership of teachers in the integration of education technology into teaching and learning. Based on this strategy and assessed needs, the SDE has designed and provided a comprehensive framework for teacher leadership and development in integrating technology. Delivery may utilize an array of existing resources and relationships in Idaho. Beyond the scope of this RFP, a variety of resources will be utilized to meet the identified needs. However, in support of, or in complement to, the activities that may be undertaken by the SDE, the Offeror shall describe its interest, capacity and approach for providing resources, services or consultation on professional development and technology integration.
- Program Evaluation and Assessment – The SDE reserves the right to make provisions outside the scope of this RFP for disinterested analysis and evaluation of the impact and success of the Project. The Offeror shall be prepared to supply its required reports and documents in a timely manner and format specified by the SDE that will enable adequate evaluation.

#### **4.3 Participation by Schools**

All Idaho high schools are eligible to participate in the Project (this Project includes 9th grade students enrolled in a state-funded “Junior High School”). It is estimated that approximately three hundred and forty Idaho schools enroll high-school-age students. Many of these schools are small and rural. Since Idaho is a

“local control” state, each of Idaho’s local school units, organized on a municipal or regional basis, has a locally elected school board with general statutory responsibility for policy and operational oversight of each school.

#### **4.3.1 (M) Opt-in**

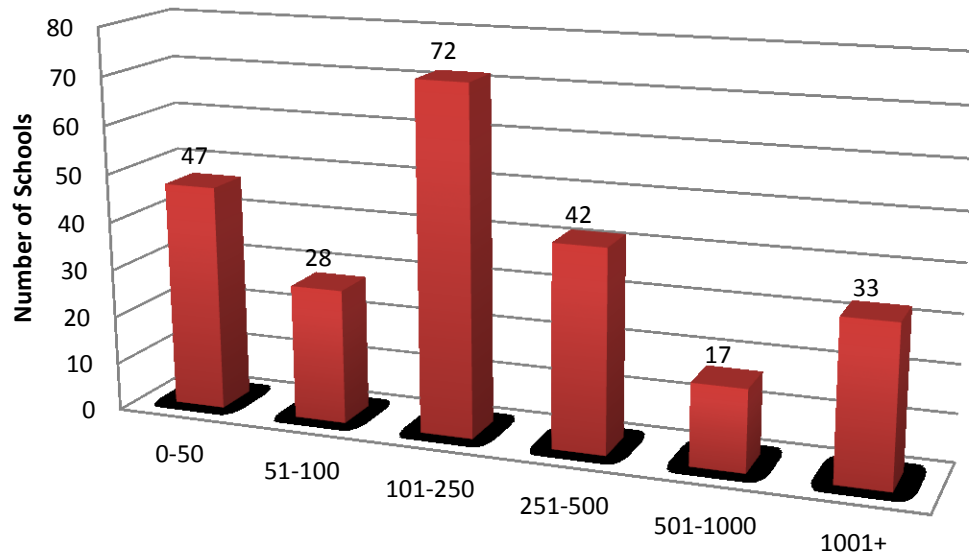
While it is expected that the vast majority of eligible Idaho high schools will participate in the Project, high schools will do so on an opt-in basis. High schools that do not opt-in initially will retain the right to opt-in at a future date. The SDE will require a formal statement of intent from local high school units if they wish to participate. High schools that opt-in at a later date would be deployed as agreed to in a revised deployment schedule. Provide written confirmation that you understand this opt-in provision and will comply.

#### **4.3.2 (M) School Sites**

As an aid to the Offeror, **Chart A** is included below to depict the approximate students by school size. A more detailed summary of the eligible schools characteristics, including the approximate square footage for each building serving students in grades 9-12, can be found in **Attachment 11**. Confirm that your solution has taken into account the approximate distribution of students by school size, and the square footage of each building requiring wireless managed service coverage and that you understand this data is only an approximation.

NOTE: Offeror’s should not solely rely on the data contained in **Chart A** or **Attachment 10** for detailed planning or cost estimates. Data contained in **Attachment 10** is school enrollment data and current approximate square footage for school year 2012-2013 and does not contemplate enrollment growth.

## High School Population



	0-50	51-100	101-250	251-500	501-1000	1001+
Idaho	47	28	72	42	17	33

*\*average of 360 9th-12th grade students/school*

**CHART A – High School Population**

**Idaho Grades 9-12  
Enrollment by Region**

I = 17,462

II = 5,244

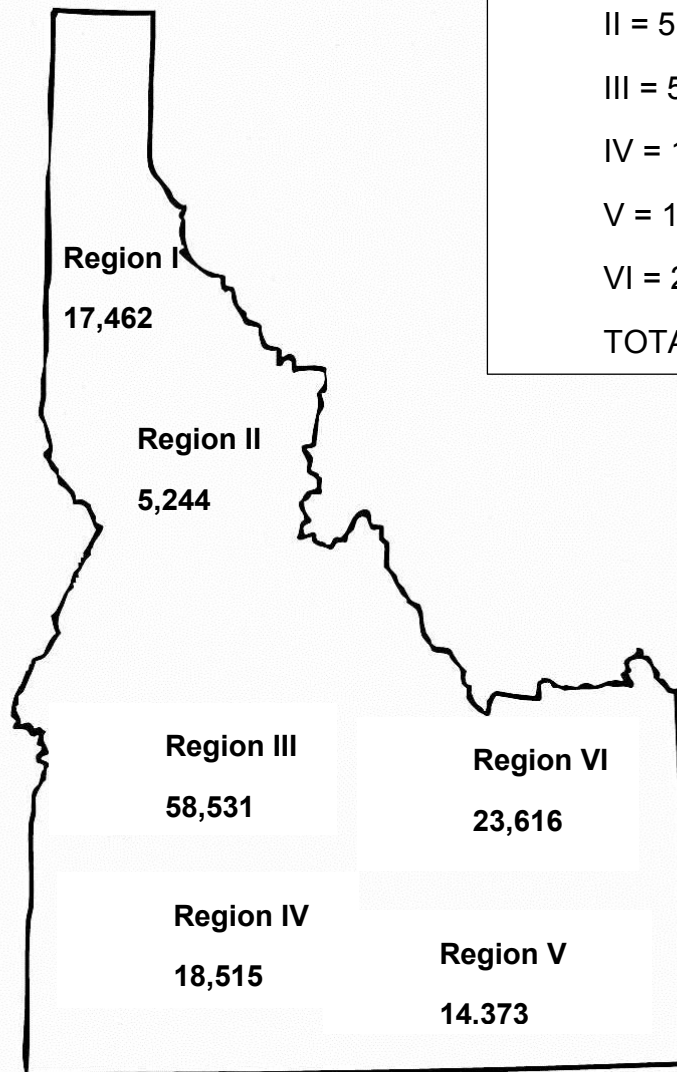
III = 58,531

IV = 18,515

V = 14,373

VI = 23,116

TOTAL = 137,241



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**CHART B**  
**ESTIMATED HIGH SCHOOL**  
**ENROLLMENT BY REGION**

#### 4.4 (M) Anticipated Deployment Schedule

For the anticipated deployment schedule see Table A, below. In the event that the State revenue fluctuates it is conceivable that this schedule might be accelerated or extended accordingly. Confirm your ability to meet this anticipated deployment schedule.

Target audience	Begin Date	Fully Deployed
All High School, Jr Highs or Middle Schools serving grades 9-12 deployed with complete wireless infrastructure	July 29, 2013	March 15, 2014
Professional Development	July 29, 2013	On-going

**TABLE A – Anticipated Deployment Schedule**

*The teacher and staff estimates in Table B below represent the SDE's best available projection.*

High School Teacher and Staff Count Estimates	
Roles	Total
Teachers	5,976
Administrative	383
Other Staff	652
Tech. Directors	192
Total	7,203

*\*Administrative = Principals, Counselors & Media Specialists*

**TABLE B – High School Teacher and Staff Count Estimates**

Teacher counts for deployment purposes may vary slightly. Teacher counts allocated to each building will need to be adjusted to eliminate any possible duplicate counts, to account for full-time equivalents, and to determine more



precisely the number and extent of teachers with multi-grade teaching assignments who work with High School students. Calculations will be based on a methodology to be supplied by the SDE to the Successful Offeror. Confirm your ability to meet this requirement.

Total	137,241
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**TABLE C – High School Student Count Estimates**

## **4.5 Connectivity & Disposal Requirements**

### **4.5.1 (ME) Connectivity**

The devices utilized by the individual schools, whether it is a “Bring Your Own Device” (BYOD) model or a classroom supplied device, each student and educator must be able to connect to the wireless network, the school’s pre-existing local network, and the Internet either directly through the Idaho Education Network (IEN) or the local ISP wirelessly and through a wired connection (Ethernet) within the school, and must not conflict or degrade existing connectivity alternatives.

Describe how your solution meets or exceeds this requirement, including how the proposed solution evaluates, monitors and maintains the existing connectivity at existing or better status.

The Offeror must describe its connectivity solution in detail in **Section 4.7**, Network Connectivity and Infrastructure.

### **4.5.2 (M) Disposal**

The Successful Offeror will ensure that no hardware or materials supplied by it are disposed of **improperly** in Idaho. The Offeror will ensure that associated hazardous constituents are kept out of solid waste and wastewater. Examples of possible hazardous constituents are: printed circuit boards, nickel cadmium batteries, and mercury-containing lamps for screen illumination.

Describe what methods you will use to meet the requirements of this section.

#### **4.6 (M) Pricing Schedules for Additional Idaho Educational Groups**

The Offeror's solution (hardware, services, optional items, etc.) must be available, at the same cost, to all Idaho State-funded K-12 educational providers, who may purchase it at their own expense.

#### **4.7 (ME) Network Connectivity and Infrastructure**

The wireless network infrastructure shall connect from the proposed solution hardware at one end to the IEN demarcation at the other end. Between the two ends, the Offeror's solution must include switches as needed, the placement of access points, server capacity for applications/files, and any other components necessary to complete the solution. To minimize the need to perform local electrical upgrades, Power-over-Ethernet (POE) is preferred. Existing network hardware, servers and infrastructure may be utilized by the Offeror's solution at the Offeror's discretion. The in-school infrastructure shall be accessible wirelessly and remotely. All participating schools have 3 Mbps-equivalent or better Internet connections provided by the IEN or an ISP of the local school unit's choice. The Offeror shall provide all servers, services and resources in order to update and maintain the solution dependent hardware.

Describe how your solution meets or exceeds this requirement.

##### **4.7.1 (ME) Building Readiness**

Each local school unit that opts to participate in the Project shall be responsible to ensure minimum building readiness for the installation of the successful Offeror's solution. The local school shall address structural issues, construction/renovation and abatement. The Offeror's solution shall include all costs for network and infrastructure wiring needs. The solution shall be designed to minimize necessary costs of building preparation.

Describe any building readiness limitations that may impact the proposed solution.

##### **4.7.2 Local Network and Access**

**4.7.2.1 (ME) Wireless Coverage** – The Offeror's solution must ensure coverage such that there is sufficient capacity to connect all necessary devices to the school's network from any instructional and administrative area of the school. Students

and educators will experience transparent roaming connectivity to the school's wireless LAN as they move among the various rooms and areas in the school building. The solution must include access to all high school instructional areas as well as all administrative areas including, at a minimum, academic classrooms for all content areas, frequently used study areas, media centers, assembly spaces, the library and administrative offices. The solution must provide for a site survey to be performed in order to optimize each school's coverage area.

The solution must also provide access to school network resources via the wireless network and its services, including access to shared applications, files and printers.

The wireless solution must provide complete mobility for both district-owned and district-sanctioned hardware. While at a school, wireless users must be able to experience transparent roaming connectivity to the wireless network throughout the school. The wireless users should be able to travel between schools and seamlessly connect when moving from school to school (ex. same SSID so that reconfiguration is not needed when moving between schools) and districts.

The wireless users must also be able to travel between schools in the same district, and seamlessly connect and stay connected while the user remains at the new school.

The wireless solution will provide the ability for districts to view reports, get real-time statistics, and engage in limited management of the service via a single interface.

A school or school district may elect to expand wireless coverage to additional areas or facilities at its own expense using the successful Offeror's optional expanded managed service offering or offerings. The successful Offeror must identify a cost to accomplish this and the cost must be proportional based on similar square footage, student count, staff count, age of building, existing connectivity and technical infrastructure. In order to meet these requirements, the solution must, at a minimum:

- Provide 802.11X coverage (at a minimum a/b/g/n/and ac/ad when available). We expect the newest standards at the time of award with periodic upgrades to the most current standards on a rotational basis once every 60 months or sooner as deemed necessary by Offeror;

- Provide both 2.4 Ghz and 5 Ghz wireless service;
- Provide a minimum of -70dbm as measured on the 2.4Ghz spectrum to all areas where service is required, per the specifications listed above;
- Provide bi-directional band steering to ensure optimal distribution of clients on both the 2.4 Ghz and 5Ghz spectrum;
- Provide multiple user profiles and access levels within a single wireless SSID, as such topologies will be required by certain schools;
- At a minimum, provide quarterly per district and per school wireless utilization reporting, including total connected users, users per spectrum, and users per SSID;
- Provide a graphical layout of signal strength throughout the network at each school

Describe how your solution meets or exceeds these requirements.

#### **4.7.2.2 (ME) Wireless Access**

The devices will access the Offeror's wireless solution, which will include the network, switch, servers, and access points and associated hardware to provide a robust network environment for student and educator network connection requirements. The Offeror will provide and deploy a POE switch or switches, sized for the school's needs, based on site analysis approved by the SDE. This includes access to the school environment via the wireless network and its services, including access to shared applications and files. If servers are in the proposal, they are presumed to be located at the school, but the Offeror may propose an alternate server location if a justification is provided that describes a better solution.

Describe your solution's capabilities as well as its limitations (e.g., interference susceptibility, distance and object penetration); including which wireless industry standards (e.g. 802.11b, 802.11g, 802.11n, 802.11ac, and 802.11ad as it becomes available etc.).

The wireless solution shall provide complete mobility for devices. While at a school, the user(s) of device(s) must be

able to experience transparent roaming connectivity to the wireless network throughout the school. If the device is brought to another school in the same district, then the device must seamlessly connect and stay connected while the user remains at the school.

The wireless solution will provide the ability for districts to view, and print statistics, and manage all access points and controllers from a single interface.

Describe how your solution meets or exceeds this requirement.

#### **4.7.2.3 (ME) Wireless Bandwidth**

The Offeror shall provide an effective wireless solution with sufficient, measureable and necessary bandwidth. The solution must not only include sufficient and measureable aggregate bandwidth but must also be capable of being customized for varying needs within a school. For example, a concentration of physical classrooms within a school may require additional access points, faster speeds or both within that area.

Describe how your solution meets or exceeds this requirement.

#### **4.7.2.4 (ME) Internet Access**

Access to the Internet for Idaho schools is to be provided via each school's connection to the IEN or other ISP (Note: the vast majority of schools are connected via IEN). The Offeror will ensure its solution integrates with the school's connection, IEN or other, and the Offeror will work with each school and the IEN, or other ISP if the IEN is not currently providing bandwidth, to identify bandwidth and network infrastructure as described in the RFP.

Describe how your solution meets this requirement.

#### **4.7.2.5 (ME) Content Filtering and Logging**

Internet content filtering, as required by the Children's Internet Protection Act (CIPA), must be included as part of the solution. The filtering solution must be configurable in order to account for differing local district policies on acceptable Internet content and age appropriateness. Content filtering is an integral component of the requested managed wireless service, and as such, must include:

- The ability for each district to manage its own filtering policies, including the decision to block specific categories of content and to maintain its own whitelist and blacklist overrides.
- The ability to provide per district utilization and filtering reports, including top websites visited, top categories visited, top websites blocked, top search terms, and top authenticated users.
- The ability to audit all changes to content filtering policies.

All SDE-level and district-level reporting and management for both content filtering and managed wireless shall be available via the same on-line application, which authenticated district staff and SDE personnel must be able to securely access from any Internet-connected web browser and efficiently perform the content filtering functions following the training provided by the successful Offeror.

Describe how your solution meets this requirement.

#### **4.7.2.6 (M) Existing School Networks**

The solution will integrate wireless access to the school's existing network resources. While school internal networks vary, the network operating systems tend to cluster into Novell, Windows, Macintosh OS X, UNIX and Linus. All schools have Ethernet capability.

The Offeror will install cabling for its solution, per the description of a fully managed service above, and the connection to the school's local network and the Idaho Education Network (IEN). At the successful Offeror's discretion, it may use existing cabling in the schools. However, if the successful Offeror does use existing cabling or infrastructure, it must agree to warranty those parts as they would newly installed equipment. If the local school has a cable warranty in the building, the successful Offeror will not void the current cabling warranty without the prior written approval of the district. The local school will arrange for electrical work based on the successful Offeror's specifications. Site construction, abatement and other activities will be performed in accordance with the project plan. As part of the installation, the Offeror will provide an overview of the resulting network to the school technical staff and train

that staff in the basics of system/network operation and support.

Describe how you will meet this requirement.

If providing servers as part of your solution, describe how you will meet this requirement.

#### **4.7.2.7 (ME) Growth**

Suitable architecture must be provided to allow for growth in the wireless network infrastructure if additional grades in the school begin to utilize the infrastructure or the population of the school utilizing the infrastructure grows.

Describe how you will meet this requirement.

### **4.8 Performance and Quality**

In order to provide high quality 802.11a/b/n/ab wireless access that will work with multiple devices of different wireless sensitivity, including laptops and tablets of different manufacture, the wireless solution should provide RF signal strength of at least -70dBm or better as measured in the 2.4 Ghz spectrum in all locations where wireless service is to be provided. Signal strength will be measured by an industry-standard Wi-Fi measurement tool, such as the Fluke AirCheck or similar device.

The Offerors solution must provide a minimum -70dBm signal strength in all areas where service is to be provided. The Offerors solution must allow a multitude of different wireless devices for students and educators to roam with transparent connectivity from different areas of the school or building without losing connectivity and without needing to re-authenticate to different wireless access points. Furthermore, minimum wireless signal strength of -70 dBm will allow almost all modern wireless devices to negotiate a connection with sufficient bandwidth to stream video, participate in Web 2.0 interactive applications and generally have an excellent online educational experience, given that the site has sufficient Internet access.

The successful Offeror's wireless network performance will be tested using an endpoint device that meets the following minimum requirements:

- Windows 7 Professional, SP1
- 2GB RAM
- Wireless N Network Card
- 250GB HDD

These minimums are established using the metrics defined in **Attachment 6**.

#### 4.8.1 (ME) Uptime

The Offeror will ensure that all functions of its solution are reliable and available to the schools, educators and students as set forth in the RFP. Uptime shall be as follows:

PERIOD OF PRIME USAGE	UPTIME PERCENTAGE
7:00 AM 5:00 PM, Local Site Time, Monday-Friday, excluding holidays	99%
All other times	95%

No scheduled downtime will be allowed for the solution except (1) for scheduled preventative maintenance, or (2) with the approval of the local school coordinator for issues affecting only the local school, or (3) with the approval of the SDE for system-wide outages. Uptime shall be measured from 12:01 am to 11:59 pm. in a calendar day.

Describe how your solution meets or exceeds this requirement.

#### 4.8.2 (ME) Response Time

The solution must provide services to all students and educators concurrently on the wireless network with quality response time that does not hinder or impede effective instruction and learning in the classroom. This requirement includes the ability for students to browse the Internet, download files and use streaming video without unreasonable delay.

Describe how your solution meets or exceeds this requirement.

#### 4.8.3 (ME) Business Continuity/Disaster Recovery

Provide a proposed disaster recovery/business continuity plan to cover replacement of the provided hardware and other solution elements in the event of theft or loss through a catastrophic event. Upon approval by the SDE the Successful Offeror will implement the final plan in coordination with the SDE, to ensure that the affected school's provided infrastructure/solution is restored by the start of next school day at 7 AM, local time.

#### 4.8.4 (M) Server Failure

If the solution includes servers, then the solution must provide redundancy or other fallback strategy in the event of server failure. This



will provide continued operation in the event of server hardware or software failure.

If providing servers as part of your solution, describe how you will meet this requirement.

#### **4.8.5 (M) Uninterruptible Power Supply (UPS)**

The Offeror must include sufficient Uninterruptible Power Supply (UPS) capacity to those parts of the solution where a power loss could cause data loss or corruption, instability or other long-term negative effects on the solution. The solution will be able to be fully-enabled upon restoration of power without reconfiguration or significant intervention. Therefore, necessary included servers and key infrastructure hardware such as switches and wireless access points shall have a UPS with capacity to allow for the hardware to remain operative in the case of a power outage. This UPS must allow personnel enough time to satisfactorily shut down the server(s) or the infrastructure hardware provided.

Describe how your solution meets or exceeds this requirement.

#### **4.8.6 (ME) Performance Metrics and Reporting**

The Offeror must track and record operational Performance and Quality metrics necessary to ensure the successful management of the project. Such performance metrics will be reported monthly, by school as necessary, to the SDE Program Manager. The reporting will include such items as incidents, device and system failure, available connections metrics, connection failures rates, types, downtime, repair turnaround times, trends, remediation needed, unresolved issues, recommended improvements and other factors necessary to ensure a successful project. Reporting should also include information that is required to enforce compliance to standards.

Describe how you will meet this requirement and provide recommended metrics for consideration by the SDE and a sample report using the recommended metrics. The successful Offeror will provide the metrics selected by the SDE in a report format approved by the SDE.

#### **4.8.7 (M) Wireless Security**

The solution must protect against eavesdropping and unauthorized access. The solution may include encryption or other techniques to provide this assurance which the local school may turn on or off as local policy indicates.

Describe how your solution will provide such protections.

#### **4.8.8 (ME) Authorization Control**

Security must allow access to authorized users only and strictly to those resources, files, applications, and services that they are authorized to use. Security will be definable by an administrator, both on an individual user basis and by class of users (educators, students, parents, administrators, etc.). Identification of a user must be unique to each individual.

Operating systems and the application software must have the ability to be restricted or locked down in an appropriate way so as to prevent inadvertent or deliberate changes in key settings and thereby reduces support requirements.

Describe how your solution meets or exceeds this requirement.

#### **4.8.9 (M) Backups**

In order to protect the solution from data loss, corruption or hardware failure, backup and recovery capabilities are required to permit regular, periodic backup of the administrative and configuration data, logging information and filtering, and user files, and to restore all of the above on demand. The ability to perform automatic scheduling of backup functions is desired. This should include automatic backup from the Hardware to a server or some other facility on at least a daily basis to prevent data loss where data shall never be deleted except by the owner/administrator. The back-up should provide for archiving of the various logs, usage, etc. for at least one school year.

Describe your process, any storage limitations, and length of backup storage, to meet or exceed the requirement.

### **4.9 (M) Training, Integration, and Consultation**

As part of the solution, the Offeror will provide Technical Training as described below. The Offeror may provide additional resources for integration and consultation as part of the solution. Additional training may be offered outside of the solution. Describe any optional offerings and costs in Attachment 2, Cost Schedule B – Optional Items.

#### **4.9.1 (ME) Technical Training**

The Offeror will provide an appropriate level of technical training on the solution, its local support requirements, and its applications for technical support personnel. Note that the State has no authority to require school

personnel to participate in training; however, it is projected that the vast majority of personnel would do so on a voluntary basis.

This training would include basic use of the solution in a network environment, the monitoring and logging and use and access of server(s) if provided by the Offeror. Training must be done in the context of how to best access digital assets in an educational setting as it pertains to attaching digital assets to the wireless managed network. The Offeror's training needs to be contextually relevant and not just a "skills" class. In addition, the Offeror shall include specific training on trouble-shooting and maintenance for technical support personnel.

The Successful Offeror will set up a helpdesk to provide support to the district technicians who will generally require a person with a more senior skill set with whom to work.

Describe the staffing levels you will include to provide continuous training and support; as well as a description of positions of the staff, their titles, responsibilities, and why this staffing level is adequate for continuous support.

Separately and specifically address your first year program that will make available sufficient training for technicians to deploy the solution prior to the start of school year 2013-2014. Describe your plan to make training times and locations convenient to the participating personnel and how you will provide school personnel multiple options to sign-up for training in their region.

Describe your proposed solution to accomplish the training requirements described above, including a preliminary training plan, content and method, recommended duration, recommended location(s), materials included, instructor to participant ratio, and qualifications of each instructor. Also describe how you will ensure school technicians are provided adequate support and training, as well as how you will provide continuous training during the contract as personnel change. Provide information on how school technicians may contact you with additional questions and needs, the contact method, response times, and escalation procedures. The successful Offeror will submit a final training plan and curricula to the SDE for approval. Upon approval, the successful Offeror shall implement the plan.

#### **4.10 (ME) Support and Maintenance**

- 4.10.1** Included in its solution, the Offeror will provide ongoing support to the participating schools for the duration of the Project. Since the cost is to cover the full costs of deploying and supporting the solution, each Offeror must factor a full support package into its price. The components of such a full support package must include those components necessary to

assure the performance and quality specifications are met continuously and that the solution is sufficiently supported at all times. The support package must be comprehensive. Examples of supported items should include, but are not limited to: repairs, preventative maintenance, licensing (if applicable) and any other items that are included in the solution.

This support will include Help Desk or Support Center service available via toll-free phone service or similar service, and will include staffing, tools and processes to meet the schools' support requirements. This also includes a system of dispatching, tracking, priority setting, reporting and escalation which ensure timely and satisfactory response and resolution. The Offeror may also employ other communication systems for delivery of just-in-time support such as Internet audio chat, text chat, web forums, etc. School users of the Help Desk will be technical staff. The Offeror will describe its Help Desk offering as well as its ongoing technical support provided for its proposed solution.

The Offeror will fully describe the process and plan that will be utilized whenever a break/fix event occurs within the school's wireless service environment. This will cover the entire process of repairing or replacing any component utilized in the managed wireless solution infrastructures. The infrastructure will be defined as switches, servers, LAN devices, remote access devices, wireless components or any other equipment provided by the Offeror.

Each Offeror must address, at a minimum, the items above, as well as the requirements of Section 4.7, in fully describing its proposed support program to demonstrate that its approach will provide solid, effective support for the users of the solution.

#### **4.10.2 (M) Service and Support Plan**

The Successful Offeror will provide a complete Service and Support plan as part of this RFP addressing the SLAs and overall performance metrics as outlined. The Support Plan must be as complete as possible, given the information that has been provided. A revised Support Plan containing refined detail and specifications will be due no later than 60 calendar days after the contract award. The SDE reserves the right to require additional revisions prior to approval. Upon approval, the successful Offeror shall provide service and support in accordance with the plan.

Provide the Support Plan as well as written acknowledgement of your understanding and agreement that the Support Plan will need to be completed no later than 60 calendar days after the contract award should you become the Successful Offeror.

#### **4.11 (ME) Project Management and Implementation**

The Offeror must ensure a successful implementation for each of the participating high schools. This includes necessary site surveys, validation testing, installation and configuration of all hardware, training, support program implementation and any other necessary aspects of the solution.

The Successful Offeror will be required to submit a detailed Project Plan to SDE for approval, no later than 30 calendar days after contract award. The SDE may require modifications to the Project Plan prior to approval. The Project Plan must include all aspects of the project and its deliverables, including coordination with the SDE and the schools, site-specific construction requirements, communications and reporting, timetable, Validation Testing Plans, Deployment Plans, Training Plans, and the Service and Support Plans. The Project Plan will be revised and updated on a regular basis to reflect the current status of the project. Any adjustments to Scope, Baselines, or other significant aspects of the Project are subject to the review and approval of the SDE.

**Prepare and submit a Proposed Project Plan for your solution which addresses, at a minimum, the items identified in Sections 4.11.1 through 4.11.13, below.**

*The SDE recognizes many of these requirements may have been addressed in other sections of this RFP but is interested in evaluating the cohesiveness of each Offeror's plan to meet the Project Plan requirements. All subsections in 4.11 are "M" (Mandatory), requiring a response. The Proposed Project Plan (containing the mandatory subsections) **will be evaluated in its entirety**, with one score assigned to 4.11 encompassing all subsections.*

##### **4.11.1 (M) Project Management Reporting**

The Successful Offeror will submit, on the last working day of each week, a detailed weekly progress report to the SDE's Program Manager, starting with the first month of the Agreement. Among other details, this report must include a weekly summary of the performance metrics specified in this RFP. The Successful Offeror may be required to supply additional information as requested by the SDE.

Confirm your compliance with this requirement; and provide a sample "detailed weekly progress report" within your Proposed Project Plan.

##### **4.11.2 (M) Validation Testing**

Successful Offeror shall conduct validation testing, in conjunction with the SDE, to confirm the solution meets or exceeds the functional requirements and the performance and reliability specifications as required herein resulting from this procurement process. This Validation Test will give the Successful Offeror the opportunity to test its equipment in Idaho school environments and will assure the SDE that the solution is acceptable for production deployment. The testing will include

connectivity, usability and reliability during the first year. The SDE reserves the right to require additional testing by the successful Offeror.

Explain in your Proposed Project Plan how you will meet this requirement

#### **4.11.3 (M) Communication Plan**

Successful Offeror will work with the SDE to help inform the educational community of the Project Plan or any other communication necessary to fully implement the Project. The communication plan will also include key reports and the stakeholder metrics.

Describe your communication plan within the Proposed Project Plan.

#### **4.11.4 (M) Implementation**

The Successful Offeror must successfully install, configure and test all hardware and software for each participating site. For an estimated schedule, see **Table A (Section 4.4)**.

Each installation will include establishment of a site work completion and satisfaction sign-off form. The Offeror's equipment and work at each site will not be considered complete nor will it be paid for until satisfaction sign-offs are obtained from both the responsible site person and the SDE's Program Manager.

The Successful Offeror is responsible for delivery, installation, and maintenance of all provided hardware to each participating school and all costs related to such hardware. This includes unboxing and disposal of all packaging material. The cost of the hardware must include all expenses associated with shipping, returns, installation, warranty related expenses, and related services; as well as disposal of packaging.

Describe your implementation process within your Proposed Project Plan.

#### **4.11.5 (M) Training**

Training for systems and applications must be provided for the participating schools' technical support staff. Training times and locations should be convenient to the target personnel; school personnel should have multiple options to sign-up for training in their region. The initial schedule should offer all staff the opportunity to participate in training prior to the beginning of the school year. Depending upon utilization, training may also need to be offered throughout the first school year. Schools that have earlier start dates or early deployments will receive priority scheduling to ensure that the training is completed with sufficient lead time.

Address the Training requirement in your Proposed Project Plan.

#### **4.11.6 (M) Timeline**

Propose a timeline within your Project Plan, consistent with the RFP requirements, that you will commit to for the implementation process commencing from approval of the agreement to completion of the first year implementation. The timeline shall include all major phases and milestones.

#### **4.11.7 (M) Change Order**

Provide a sample Change Order process with your Proposed Project Plan. Successful Offeror and the SDE will mutually agree upon a final process as a part of the Final Project Plan.

#### **4.11.8 (M) Coordination with Schools**

Describe, in your Proposed Project Plan, how you will work with the SDE, each school and its principal or principal designee to determine the local requirements necessary to implement the solution as well as any local change requirements and costs. The Successful Offeror must accommodate school schedules and needs, even if this requires some alteration of the Contractor's customary schedule. Such accommodation must be included in your fully burdened cost (no additional, premium or overtime charges will be allowed).

#### **4.11.9 (M) Installation Standards**

Describe the basic physical characteristics of the proposed equipment, including dimensions, weights, electrical, HVAC/Rack Space and any other specifications that would be considered vital information. In addition to the proposed equipment, all required cables, wires, mounts and connectors will be included by the Offeror.

All cabling, wiring, connectors and mounts will be installed in a manner which meets industry safety and security requirements and guidelines. No hazards will be created; any identified hazard will be identified in writing to appropriate site or the SDE. Installations must be performed in a manner that does not harm or diminish local site designs or terminate building cable warranties, other building warranties, structural integrity or, to the extent feasible, cosmetics. Installations will meet all prevailing local codes and governing body codes as well as IEEE, TIA/EIA and ISO/IEC standards for cabling and wiring.

- **IEEE** - Institute of Electrical and Electronic Engineers
- **TIA/EIA** - Telecommunications Industry Association/Electronic Industry Association

- **ISO/IEC** - International Organization for Standardization/Equipment Installer's Code

Describe your installation procedures within the Proposed Project Plan.

#### **4.11.10 (ME) Change Control**

A change control process will be defined. The Offeror must ensure that system and site changes are implemented effectively, reasonably, are documented and scheduled — and must ensure appropriate communication with those affected by the changes, both before and after the changes are executed.

Address this requirement in your Proposed Project Plan.

#### **4.11.11 (M) Ongoing Improvements**

Since the SDE is interested in investing in solutions that have long-life and upgradeability, including migration to evolving standards, each Offeror must describe its solution's ability to adapt to or incorporate improved technology. The Offeror must fully describe how it would identify progressions in technology and integrate them into products previously installed at sites. Examples might be incorporation of an emerging wireless standard or upgrades to the core operating system and application software.

The SDE is seeking a solution which adheres to industry standards and open systems architectures, not proprietary solutions. Each Offeror must identify whether its solution includes proprietary aspects. If an Offeror's solution includes proprietary aspects that Offeror must include in its proposal a schedule and plan for the Offeror's migration to industry standards or clearly state that it intends to continue pursuing its proprietary approach.

Describe how your solution meets these requirements, within your Proposed Project Plan.

#### **4.11.12 (ME) Identification of Risks and Constraints**

Based on the Scope of Work detailed in this RFP, identify any risks or constraints that you will need to address prior to, or during the performance of the Work, as well as a description of how you will address each one. For example, an incomplete Scope of Work can be both a risk and a constraint. How would you mitigate or overcome this? Provide your response to this section within your Proposed Project Plan.



## **4.12 (M) Service Terms**

Offeror must acknowledge understanding and acceptance of each sub-section of 4.12.

### **4.12.1 Funding**

Offeror understands that the SDE will hold the Successful Offeror accountable for the implementation of the PROJECT and all of the TERMS AND REMEDIES FOR LACK OF SERVICE AND PERFORMANCE IN ACCORDANCE WITH THE RFP.

### **4.12.2 Fiscal Necessity**

In addition to, and not in lieu of, any other provisions for termination available to it, the SDE will have a one-time option to terminate the Project due to Fiscal Necessity as more particularly described in Attachment 3, Terms and Conditions.

### **4.12.3 Estimated Quantities**

The estimated volume of the Project that may result from the award of this RFP is anticipated to be the total number of schools contemplated in this RFP; however, all information in Attachment 11 are merely estimates. Actual size, locations, and user numbers may be more or less. The State does NOT guarantee and shall not be held liable for these estimates as only approximations can be given.

### **4.12.4 Title and Ownership of Assets**

Title to and risk of loss to the hardware at each site shall remain with the successful Offeror at all times. At the conclusion of the Agreement, the Assets will be de-installed by the successful Offeror. The Successful Offeror will then be responsible for packaging, pickup, and removal of the hardware at successful Offeror's sole expense, within 30 days or as agreed to in writing by the SDE. Unless otherwise approved in writing by the SDE, de-installation shall not interrupt educational activities or damage school property.

## **4.13 (M) E-Rate**

Upon the SDE's documented eligibility, the Successful Offeror shall provide the SDE E-Rate discounts on their bill or through reimbursement. All E-Rate eligible monthly recurring charges for the service and any one-time costs for installation of the wiring or equipment shall be included in the Successful Offeror's proposal as separate line items. The costs of any ineligible E-Rate components that may be required (such as electrical power) shall be broken out separately. The SDE understands that not all services in a proposal may be E-Rate eligible. The Offeror will designate which services in the

proposal may be eligible for E-Rate discounts and the approved discounts shall be applied to the billing. The Successful Offeror shall provide information on the filed E-Rate 470, and proof that the costs are E-Rate Eligible. The SDE will ask the SLD (Schools and Libraries Division) to reconsider Funding Year 2013 eligibility after the Successful Offeror has been identified.

In the event that the SDE, the schools, or both do not receive Universal Service Fund discounts for the equipment and services associated with this Agreement, due to the Successful Offeror failing to provide assistance, in the timeframe established by the SLD, regarding the Universal Service Qualification on an annual basis beginning in 2013-14, the SDE may charge the Provider the amount of discount funding which otherwise would have been received. Notwithstanding the above, the Successful Offeror shall not be obligated to pay the amount of discount funding described above in the event that non-receipt of discounts was due to SDE or Congressional inaction, inadequate federal funding or other federal inaction.

Confirm your understanding of this requirement and explain how you will accomplish this

#### **4.14 (M) Bonding and Background Checks**

The SDE requires that all Contractors who come into contact with District pupils must perform background checks of all contractors and its employees. The background check must be supplied to the SDE prior to commencing work on the Project.

Should the Contractor or any of its employees have limited or less contact with District pupils, a request shall be made to the SDE for a determination on the need for a background check. The determination of the SDE shall be final. In no event shall the Contractor or any of its employees come into contact with the District's pupils before the certification is completed and approved by the SDE.

Confirm your understanding of this requirement and explain how you will accomplish this.

### **5 (ME) COST PROPOSAL**

- 5.1** Use the format established in **Attachment 2**, Cost Schedule A to provide your Cost Proposal. Altering the format may cause the cost proposal to be found non-responsive.
- 5.2** Provide your fully burdened, cost per year as described in **Section 3.8.7**, above, for both Options A and B, as described on **Attachment 2**.
- 5.3** Use the format established in **Attachment 2**, Cost Schedule B – Optional Items, to provide the fully burdened cost of any optional items.

## 6 PROPOSAL REVIEW AND EVALUATION

- 6.1** This RFP is not subject to the rules and processes of the Division of Purchasing. The objective of the SDE in soliciting and evaluating proposals is to ensure the selection of a WMSP that will produce the best possible results for the funds expended.
- 6.2** All proposals will be reviewed first to ensure that they meet the Mandatory Submission Requirements of the RFP as addressed in **Sections noted with an (M) and the funds are available for the project**. Any proposal (s) not meeting these requirements may be found non-responsive, after which they will receive no further evaluation. All proposals that meet the mandatory requirements will continue in the evaluation process outlined below.
- 6.3** Proposals will be reviewed and evaluated by a Proposal Evaluation Committee.
- 6.4** The SDE may also conduct interviews with each Offeror. Interviews become an official part of the Offeror's proposal, and will be evaluated and scored (Offeror's costs associated with participating in the interviews are the responsibility of the Offeror).
- 6.5 EVALUATION CRITERIA**  
The maximum available points, by section, are as follows:

Mandatory Submission Requirements Met	Pass/Fail
Technology	2500
Cost	2500
Company Qualifications/Interviews	2500
Total Points	<b>7500</b>

## ATTACHMENT 1

### Scope of Work (ME)

*(The Offeror's proposal, as accepted by the SDE, will be included in the contract as Attachment 1 – Scope of Work)*

*Formatting Example:*

Item #	RFP Requirement	<Offeror's Name> Response
4.X.X	Section Title	
	Section Language	Offeror's Response

**ATTACHMENT 2**

**Cost Schedule A – Solution Cost  
Cost Proposal and Billing Procedure  
(ME)**

**Part 1. Cost Proposal**

**(ME) Cost Schedule A – Solution Cost**

The SDE intends to procure for the Project to operate a continuous service for the term of the Agreement. Each Offeror must identify clearly in Schedule A the total service cost on a “Per Year” basis for the term of the Agreement for all schools serving grades 9-12. The Per year Cost will remain fixed for the first five years of the Agreement, after which Contractor may request a price adjustment of no more than 5%, with a full justification as to why the adjustment is necessary and the approval of the SDE.

Base your cost on the estimated numbers and planned deployment schedule for all schools serving grades 9-12 as provided in **Tables A, B and C** in **Section 4** of this RFP.

Provide your cost (Cost Points will be awarded based on an analysis of both Options, as the SDE determines to be in its best interest; the SDE will select Option A or Option B at the time of Contract Award, in the best interest of the SDE, at its sole determination):

The Agreement for the Project will terminate at (or prior to) the end of the initial 5 year term. Payment Schedules executed in year 1 will be five (5) years in length; while payment schedules entered into with less than five years remaining in the initial term of the Agreement will be less than five years in length.

Your cost must be fully burdened, as described in **Section 3.8.5**, to include ALL costs associated with providing the managed services in accordance with the RFP requirements. Any costs which the Successful Offeror later determines that it failed to include in its fully burdened cost will be absorbed by the Offeror. If service elements or other cost-components which are part of this RFP are revised after the Contract is issued, the cost may be adjusted accordingly, upon mutual agreement of the Parties in writing.

COST SCHEDULE A — Solution Cost	
Fixed Fully Burdened Cost for Project	
TOTAL COST PER YEAR	\$\$\$

OFFEROR MUST PROVIDE A DETAILED LINE ITEM BREAKOUT OF ALL ELEMENTS INCLUDED IN ITS COST PROPOSAL (MAINTENANCE, TECH SUPPORT, TRAINING, ETC.).

**Items Included in Cost:**

Line Item	Item Description
1	
2	
3	
4	
5	
6	
7	
8	

*\* If more rows are needed, the Offeror may extend the Schedule vertically to include all items.*

**RFP1305W**

**ATTACHMENT 2**

**Cost Schedule B – Optional Items**

**Cost Proposal and Billing Procedure**

Offerors are encouraged to offer an optional list of upgrades and add-ons for local schools to consider (at local school cost) to augment or improve the basic solution. Such items, if any, should be identified in Cost Schedule B. If more rows are needed, the Offeror may extend Schedule B vertically to include all items.

**COST SCHEDULE B – Optional Items**

**Additional Training and Professional Development**

Line Item	Description	Cost
1		
2		

### **Quarterly Usage Reports**

Contractor will furnish detailed Quarterly Usage Reports of all purchases and activities for that quarter. If no purchases were made or activities occurred during a quarter, report "0" on the report. Contractor may be asked to submit additional usage reports as requested by the SDE.

### **Submission of Quarterly Usage Reports**

Reporting Time Line (Fiscal Year Quarters):		Report Due:
1st Quarter	July 1 - Sept 30	October 31st
2nd Quarter	Oct 1 - Dec 31	January 31st
3rd Quarter	Jan 1 - Mar 31	April 30th
4th Quarter	Apr 1 - Jun 30	July 31st

E-mail your completed Quarterly Usage Reports to SDE Program Manager.

Failure to submit the required report may be cause for disqualification of Contractor for future contracts, or other action by the SDE.



## ATTACHMENT 3

### Contract Terms and Conditions

#### 1. Terms, Conditions and Definitions.

1.1 Definitions. Unless the context requires otherwise, all terms not defined in these Terms and Conditions shall have the meanings set forth in the Request for Proposal, Idaho High School Wireless Managed Service Project (RFP). All terms used herein or in the RFP and not defined shall have the meaning set forth in the Computer Desktop Encyclopedia, published by the Computer Language Company, Inc. ([www.computerlanguage.com](http://www.computerlanguage.com)), unless the context requires otherwise. If the Computer Desktop Encyclopedia ceases to be published during the term of the Contract, the Idaho State Department of Education (SDE) may designate a commercially published computer terminology reference as its successor for the purposes of the Contract.

1.2 Terms and Conditions. The terms and conditions of the contract between the vendor whose offer is selected pursuant to the RFP (Contractor) and the SDE consist of and precedence is established by the order of the following documents: (1) any amendment executed as provided in these Terms and Conditions, with a more recently executed amendment taking precedence over a conflicting earlier executed amendment; (2) any purchase order, notice to proceed or final memorial document signed by the parties and authorizing the Contractor to proceed under the RFP; (3) these Terms and Conditions; (4) the RFP, excluding these Terms and Conditions; and, (5) the Contractor's Proposal, subject to the provisions of subsection 1.3 of these Terms and Conditions. The above numbered documents are, collectively, the "Contract." These documents are complementary and what is required by one shall be binding as if required by all. In the case of a conflict or inconsistency arising under the Contract, a document identified with a lower number in this subsection shall supersede a higher numbered document to the extent necessary to resolve any such conflict or inconsistency. No conflict or inconsistency shall be deemed to occur in the event an issue is addressed in one of the above mentioned Contract documents but is not addressed in another of such documents. No conflict or inconsistency shall be deemed to occur in the event an issue addressed in one of the above mentioned Contract documents is an additional or supplemental requirement to an issue addressed in another of such documents.

1.3 Contractor's Conflicting and Supplemental Terms. Where terms and conditions, including Contractor Contracts, assumptions specified in the Contractor's proposal or offer, and click-through, click-wrap or similar Contracts, (collectively "Contractor Conflicting and Supplemental Terms"), differ from these Contract Terms and Conditions or the RFP, (collectively, the State Terms) the Contractor Conflicting and Supplemental Terms shall not apply to the Contract. Where Contractor's Conflicting and Supplemental terms supplement the State

Terms, such Contractor Conflicting and Supplemental Terms shall apply only if specifically accepted by the SDE in a signed written acceptance of such terms.

## **2. Remedies and Termination.**

2.1 Remedies. In addition to any remedies available to the SDE under law or equity, the SDE may at its sole discretion require one (1) or more of the following remedial actions if any of Contractor's services or products do not conform to the requirements of the Contract: (1) require the Contractor to take corrective action to ensure that performance conforms to the Contract requirements; (2) reduce payment to reflect the reduced value of services or products received; (3) require the Contractor to subcontract all or a part of the service at no additional cost to the SDE; (4) withhold payment or require payment of actual damages caused by the non-conformance; (5) secure products or services and require payment for or deduct the costs of products or service from payments to the Contractor or require payment of such costs from Contractor; (6) require payment of the costs of repair or replacement of products or performance of services pursuant to Section 6 of these Terms and Conditions; or, (7) terminate the Contract pursuant to this Section 2 – Termination and Remedies.

No remedy conferred by any of the specific provisions of the Contract is intended to be exclusive of any other remedy, and each and every remedy shall be cumulative and shall be in addition to every other remedy given hereunder, now or hereafter existing at law or in equity or by statute or otherwise. The election of any one or more remedies by either party shall not constitute a waiver of the right to pursue other available remedies.

2.2 Termination for Cause. The SDE shall not be required to provide advance written notice or a cure period and may terminate this Contract immediately upon the material breach by Contractor of any provision of this Contract or upon judicial interpretation of federal or state laws, regulations, or rules that render the fulfillment of the Contract impossible.

2.3 Effect of Termination. Upon termination by the SDE, Contractor shall: (1) promptly discontinue all work, unless the termination notice directs otherwise; (2) promptly return to the SDE any property provided by the State pursuant to this Contract; (3) promptly, professionally, and without damage to other property, remove all property owned by Contractor from school district property, and (4) deliver or otherwise make available to the SDE all data, reports, estimates, summaries and such other information and materials as may have been accumulated by Contractor in performing this Contract, whether completed or in process. Upon termination by the SDE, the SDE may take over the work and may award another party a contract to complete the work contemplated by this Contract.

### **3. Term, Renewals and Renewal Pricing.**

3.1 Contract Effectiveness. The Contract is not effective until SDE has issued a notice of award, purchase order or final memorial document specifying a commencement date (the “Effective Date”), and that date has arrived or passed. The Contractor will not provide or render services to the State under this Contract until the Effective Date. The SDE may determine, in its sole discretion, not to reimburse the Contractor for products provided or services rendered prior to the Effective Date.

3.2 Term, Renewals, and Pricing. The Contract shall be for an initial term beginning on the Effective Date and expiring five (5) calendar years following the Effective Date (the “Anniversary Date”). Upon mutual agreement, SDE and the Contractor may renew the Contract for renewal terms commencing and expiring on the Anniversary Date for a term not to exceed fifteen (15) calendar years following the Effective Date. If renewed after the initial term, the renewal pricing shall not exceed an increase of five percent (5%) over the previous initial or renewal term’s costs.

### **4. Terms of Payment.**

4.1 Firm/Fixed Pricing. As full and complete compensation for all work performed for the State of Idaho under the Contract, the SDE shall pay the Contractor the expenses, charges and costs set forth in the accepted Cost Proposal submitted in accordance with the provisions of RFP Section 5 – Cost Proposal and Attachment 2. The firm/fixed Contract price shall be the sole source of payment for the costs of updates, upgrades or other enhancements to software, hardware or other intellectual property, and all associated installation and other services, during the term of the Contract. The Contractor’s Cost Proposal may be modified from time to time pursuant to the provisions of Terms and Conditions section 25 of these Terms and Conditions. The SDE and the State of Idaho shall not be liable for any expenses the Contractor pays or incurs or any charges or costs billed under the Contract unless set forth in the Contract. Except as set forth in the Contract, the Contractor shall supply, at its sole expense, all staff, equipment, tools, materials or supplies to accomplish the work to be performed pursuant to the Contract.

4.2. Payment Remedies. The SDE’s payment of expenses, charges and costs is subject to all remedies afforded to the SDE under law and pursuant to the provisions of Section 2.1 of these Terms and Conditions - Remedies.

4.3 Invoices. The Contractor shall submit all invoices to the individual and at the address specified by SDE to the Contractor in writing. The Contractor shall

include the contract number and the contact information for the Contractor on all invoices. All invoices shall clearly identify the billing period and each charge or cost, including a specific reference to the deliverable or service in the RFP under which the charge or cost is billed. The Contractor shall submit invoices based on the schedule set forth in the Project Management Plan accepted and executed by the parties pursuant to RFP Section 4.11 – Project Management and Implementation. The State shall not be liable for payment under an invoice submitted before delivery and acceptance of a deliverable identified in the Project Management Plan.

4.4 Payment. The time period for payment pursuant to Idaho Code section 67-5735 shall not begin until SDE accepts the deliverable or service in accordance with section 5 of these Terms and Conditions. The SDE, in its discretion, may require written documentation of invoice items as a condition of payment. If the SDE requests written documentation substantiating an invoice item, the item shall be severed from the invoice until the SDE approves the item and the SDE shall not be liable for payment prior to approval.

5. **Installation and Acceptance.** The SDE shall accept or reject deliverables or services as set forth in the Project Management Plan developed and executed by RFP Section 4.11 – Project Management and Implementation. If the Project Management Plan, or a document referenced and incorporated therein, does not specify an acceptance procedure, SDE will conduct a script or process testing whether the deliverable conforms to the specifications of the Contract and Project Management Plan for a period of thirty (30) days without failure, workaround, restart or other intervention by any person. If the Project Management Plan, or a document referenced and incorporated therein, does not specify a notice and remedy procedure in the event a deliverable does not successfully pass testing, Contractor at its own expense shall correct the failure of a deliverable within ten (10) days of notice from the SDE of such failures. After corrections of failures are completed, Contractor shall notify SDE that the deliverable is ready to retry the previously unsuccessful testing. A second or subsequent failure or the failure of Contractor to remedy any failure within ten (10) days shall, in the discretion of the SDE, be a material breach of the Contract for the purposes of Section 2 of these Terms and Conditions.

## 6. **Warranty and Maintenance.**

6.1 Services and System Warranty. Contractor represents and warrants that:

a. Contractor has the full power and authority to grant the SDE any license offered in its proposal, and has the full power and authority to grant to the SDE access to the contracted solution, and all required functionality as specified in the Contract.

b. The contracted solution complies with all federal, state, county and local regulations, statutes and codes.

c. The contracted solution contains no viruses, bombs or disabling devices.

d. The contracted solution in whole or in part, does not infringe upon an enforceable patent, copyright, trade secret, trademark or other proprietary right. The Contractor knows of no action or proceeding of any kind pending, or to its knowledge, threatened against, by or affecting it or the software or hardware used to provide the service or any documentation, which if decided, is adverse to the Contractor, and could adversely affect the Contractor's ability to perform or complete its obligations under this Contract.

e. Contractor will perform all services required pursuant to the contract in a professional manner, and with high quality.

f. Contractor shall give highest priority to the performance of services under the Contract.

6.2 Warranty Repair and Replacement. Contractor shall repair or replace, promptly and at its sole cost and expense, all products failing to comply with the terms of the Contract and the warranties given in this section and shall immediately re-perform services which are not in compliance with the terms of the Contract or the warranties granted in this section. If the Contractor fails to promptly repair or replace such products or to re-perform services, the State may, in its sole discretion, impose remedies as set forth in section 2.1 of these Terms and Conditions, including acting to repair or replace the products or re-perform the services at the Contractor's expense.

6.3 Maintenance and Support.

a. Contractor shall maintain the solution offered in response to the RFP, as accepted by the SDE (the "Solution"). Maintenance shall include maintenance and support as set forth in the Service and Support Plan submitted pursuant to RFP Section 4.10 and accepted by the SDE and the resolution of all failures. Failures mean a failure of the Solution, in whole or in part, to conform to the specifications and other criteria established in the Contract or in a plan or process accepted by the SDE under the Contract. Contractor shall perform all maintenance within the time periods specified in the Contract. If no time period is specified in the Solution, Contractor shall perform maintenance within a commercially reasonable time.

b. Contractor shall support Solution as more particularly described in the Service and Support Plan submitted pursuant to RFP Section 4.10 and accepted by the SDE.

6.4 Maintenance and Support Repair or Replacement. Contractor shall repair or replace, within the periods described in the Service and Support Plan submitted pursuant to RFP Section 4.10 and accepted by the SDE or, if no time is set forth in such plan, a commercially reasonable time and at its sole cost and expense, any portion of the System that Contractor is unable to maintain or support as set forth in this section. If the Contractor fails to repair or replace such portion of System within the required time, the State may, in its sole discretion, impose remedies as set forth in Section 2.1 of these Terms and Conditions, including acting to repair or replace the products or re-perform the services at the Contractor's expense.

7. **Ownership of Materials and Information.** Except as specifically provided otherwise in the Contract, the SDE, the state of Idaho, or the school district, as applicable, shall own and retain all rights to hardware and other goods purchased or produced by the State or the school district and to information, materials, procedures, techniques, know-how, processes and data designed, developed, derived, documented, stored, installed, or furnished by the SDE, the state of Idaho, or the school district to the Contractor under the Contract.

## 8. **Patent and Copyright Infringement.**

8.1. Indemnification. The Contractor shall indemnify and hold the state of Idaho, the SDE and the school district(s) receiving goods or services harmless and shall defend at its own expense any claim or action brought against the State based upon a claim of infringement or misappropriation of a United States enforceable patent, a copyright, a trade secret, a trademark or other proprietary right for products and services provided pursuant to this Contract. Contractor will pay all liabilities, expenses, damages, and costs arising from such claims or actions. Contractor shall be notified promptly in writing by the SDE of any notice of such claim received by the SDE. Contractor shall have the sole control of the defense of any action on such claim and all negotiations for its settlement or compromise. SDE may select, at its own expense, advisory counsel. The SDE shall cooperate with the Contractor in a reasonable way to facilitate settlement or defense of any claim or suit. Contractor shall have no liability to the SDE, the state of Idaho or a school district under this Section 8 for any claim of infringement that is based upon the SDE or a school district's modification of services or products without the knowledge of the Contractor or the SDE or a school district's combination or utilization of services or products without the knowledge of the Contractor.

8.2. Continued Right to Use or Replacement. Should products or services provided under this Contract become, or in Contractor's opinion be likely to become, the subject of a claim of infringement or misappropriation of a United States enforceable patent, a copyright, a trade secret, a trademark, or other proprietary right, the SDE shall permit the Contractor, at its option and expense,

either to procure for the SDE and school districts the right to continue using the products or services provided under the Contract or to replace or modify the products or services provided under the Contract so that they become non-infringing. In the event that the Contractor is unable or unwilling to secure continued rights to the products or services provided under the Contract within a reasonable time, the SDE may, in its sole discretion, secure products or services conforming to the requirements of the Contract and deduct the costs of such products or services from payments to the Contractor or terminate the Contract upon written notice to the Contractor, in which event Contractor shall refund payments made by the SDE for such products and services.

**9. Contract Relationship.** It is distinctly and particularly understood and agreed between the parties that the SDE is in no way associated or otherwise connected with the performance of any service under this Contract on the part of the Contractor or with the employment of labor or the incurring of expenses by the Contractor. The Contractor is an independent contractor in the performance of each and every part of this Contract, and solely and personally liable for all labor, taxes, insurance, required letter of credit and other expenses, except as specifically stated herein, and for any and all damages in connection with the operation of this Contract, whether it may be for personal injuries or damages of any other kind. The Contractor shall exonerate, indemnify, defend, and hold the SDE, the state of Idaho and school districts harmless from and against and assume full responsibility for payment of all federal, state, and local taxes or contributions imposed or required under unemployment insurance, social security, worker's compensation, and income tax laws with respect to the Contractor or Contractor's employees engaged in performance under this Contract. The state of Idaho and school districts do not assume liability as an employer.

**10. General Indemnification.** The Contractor shall indemnify, defend and save harmless the state of Idaho and school districts receiving the benefit of the Contract, their officers, agents, and employees, from and against all liability, claims, damages, losses, expenses, actions, disallowances, fines, penalties, attorney fees, and suits whatsoever, including but not limited to injury or death of others or any employee of the Contractor or Subcontractor, to the extent caused in whole or in part or to the extent arising from the negligent or wrongful acts or omissions of the Contractor, its employees, agents or Subcontractors under the Contract or that arise from a failure to comply with any state, federal or local statute, law, act, regulation, or rule. Contractor shall not have any indemnification liability for any damages arising out of the sole negligence or misconduct of the state of Idaho, its employees, agents or subcontractors.

**11. Insurance.** Contractor shall obtain and maintain insurance at its own expense as required herein for the duration of the Contract, and comply with all limits, terms and conditions stipulated. Policies shall provide, or be endorsed to provide, all required coverage. The Contractor shall provide certificates of insurance or certified endorsements as applicable for the insurance required. The Contractor shall not commence work under this Contract until satisfactory evidence of all required insurance is provided to the SDE.

All insurance, except for Workers Compensation, and Professional Liability/Errors and Omissions, shall be endorsed to name the state of Idaho and the Idaho Department of Education as Additional Insured. In addition, all insurance, except for Workers Compensation, and Professional Liability/Errors and Omissions, shall be endorsed to name each school district receiving the benefit of the Contract as Additional Insured for claims arising from such benefit.

All insurance shall be with insurers rated A-, VII, or better in the latest Bests Rating Guide, and be in good standing and authorized to transact business in Idaho. The coverage provided by such policies shall be primary. Policies may contain deductibles, but such deductibles shall not be deducted from any damages due the state.

If any of the liability insurance required for this Contract is arranged on a "claims-made" basis, "tail coverage" will be required at the completion or termination of this Contract for duration of twenty-four (24) months thereafter. Continuous "claims-made" coverage will be acceptable in lieu of "tail-coverage" provided the retroactive date is on or before the effective date of this Contract, or twenty-four-months "prior acts" coverage is provided. Contractor will be responsible for furnishing certification of "tail coverage" or continuous "claims-made" coverage.

By requiring insurance herein, the SDE does not represent that coverage and limits will necessarily be adequate to protect the contractor, and such coverage and limits shall not be deemed as a limitation on the contractor's liability under the indemnities granted to the state.

Contractor shall maintain insurance in amounts not less than the following:

Commercial General Liability (CGL) with a limit of not less than \$2,000,000 each occurrence, and \$2,000,000 annual aggregate, if defense is outside the limits. If defense is inside the limits, the limit must be \$4,000,000 each occurrence, and \$4,000,000 aggregate. If necessary, a commercial umbrella or excess policy may be used to meet the limits required, providing the CGL is listed on the underlying insurance in the umbrella or excess policy, and the umbrella/excess policy meets the requirements above for acceptable carriers.

Automobile Liability including owned, non-owned, and hired liability with a limit of not less than \$1,000,000 each occurrence, and \$1,000,000 aggregate. If necessary, a commercial umbrella or excess policy may be used to meet the limits required, providing the Auto is listed on the underlying insurance in the umbrella or excess policy, and the umbrella/excess policy meets the requirements above for acceptable carriers.

Workers Compensation Insurance in amounts as required by statute in all states in which the contractor performs work, and Employers' Liability with a limit of \$100,000 Bodily Injury by Accident-each Accident, \$100,000 Bodily Injury by disease-each employee, \$500,000 Bodily Injury by Disease-policy limit.



Technology Errors and Omissions covering any damages caused by an error, omission or any negligent acts, including cyber risk coverage that covers information or identity theft, liability for misuse or disclosure of third party data, liability for loss of data, outages or spread of viruses, attacks, destruction or disclosure of data or electronic information. Combined single limit per occurrence shall not be less than \$250,000 or the equivalent. Annual aggregate limit shall not be less than \$1,000,000.00.

## **12. Key Employees, Subcontracting and Assignment.**

12.1 Key Employees. Upon award of the Contract, Contractor shall provide a specific resume for each member of the company's Senior Leadership team; Project Manager(s) Vendor shall not transfer or reassign Key Employees from work under the Contract without the prior written approval of SDE. All candidates to fill Key Employee vacancies shall have substantially equivalent experience and qualifications. SDE reserves the right to approve or disapprove candidates to fill Key Employee vacancies. SDE may require that the Contractor remove any individual, whether or not key personnel from assignment to the Contract.

12.2 Subcontracting and Assignment. Contractor shall not subcontract or assign its duties under the Contract without the prior written approval of SDE. SDE may, in its sole discretion, impose reasonable requirements upon the Contractor prior to the approval of any subcontract or assignment. Acceptance of the Contractor's proposal specifying subcontracts shall constitute SDE's acceptance of the specified Subcontractors. Notwithstanding SDE's approval of any subcontract, the Contractor shall be solely responsible for the satisfactory performance of all Subcontractors and subcontracted services and for the compensation of all Subcontractors. The Contractor shall be and shall remain liable for all costs and damages to the State caused by performance or non-performance of the subcontracted services. The Contractor shall ensure that each Subcontractor agrees to comply with the terms of the Contract applicable to its scope of performance, including but not limited to all the insurance requirements set forth in Section 10 of these Terms and Conditions.

## **13. Records**

13.1 Public Records. Pursuant to Idaho Code Section 9-337 *et seq.*, information or documents received from the Contractor may be open to public inspection and copying unless exempt from disclosure. The Contractor shall clearly designate individual documents that it desires to keep exempt as "exempt" on each page of such documents and shall indicate the basis for such exemption. The Contractor shall indemnify and defend the State against all liability, claims, damages, losses, expenses, actions, attorney fees and suits whatsoever for honoring such a designation or for the Contractor's failure to designate individual documents as exempt. The Contractor's failure to designate as exempt any document that is released by the state of Idaho shall constitute a

complete waiver of any and all claims for damages caused by any such release. If the SDE receives a request for materials claimed exempt by the Contractor, the Contractor shall provide the legal defense for such claim and pay all expenses incurred by the State in connection with such request. The SDE will not accept a legend or statement on one (1) page that all, or substantially all, of a document is exempt from disclosure.

**13.2. Maintenance of Records.** The Contractor shall maintain all electronic and hardcopy books, records, documents and other evidence pertaining to the administrative costs and expenses of the Contract to the extent and in such detail as shall properly reflect all revenues, all net costs, direct and apportioned, and other costs and expenses of whatever nature for which reimbursement is claimed under provisions of the Contract. Contractor shall maintain all records and documents relevant to the Contract for three (3) years from the date of final payment to Contractor. If an audit, litigation or other action involving records is initiated before the three (3) year period has expired, Contractor shall maintain records until all issues arising out of such actions are resolved, or until an additional three (3) year period has passed, whichever is later. If the existence of Contractor is terminated by bankruptcy or any other cause, all records related to the Contract in Contractor's possession shall become the property of the State and Contractor shall immediately deliver such records to the Department.

**13.3. Availability of Records.** All records and documents relevant to the Contract shall be available for and subject to inspection, review or audit, and copying by the SDE and other personnel duly authorized by the SDE, and by federal and state inspectors or auditors. The Contractor shall make its records available to such parties at all reasonable times, at either the Contractor's principal place of business or upon premises designated by the SDE. The Contractor shall include a provision granting the SDE access to each Subcontractor's records to the same extent as if the records were the Contractor's in every subcontract relating to this Contract.

**14. Audit Exceptions.** If a federal or state audit indicates that payments to the Contractor fail to comply with applicable federal or state laws, rules or regulations, or this Contract, the Contractor shall refund and pay to the SDE any compensation paid to Contractor arising from such noncompliance, plus costs, including audit costs.

**15. Compliance with Law.**

**15.1. Compliance with Law, Licensing and Certifications.** Contractor shall comply with all requirements of federal and state statutes, rules, and regulations applicable to Contractor or to the services performed by Contractor pursuant to this Agreement. For the duration of the Contract, the Contractor shall maintain in effect, and have in its possession, all licenses and certifications required by federal, state and local laws, rules and regulations, including, but not limited to business and professional licenses.

15.2. Non-discrimination. The Contractor shall provide all services funded through or affected by the Contract without discrimination on the basis of race, color, national origin, religion, sex, age, or physical/mental impairment, and shall comply with all relevant sections of the following: Title VI of the Civil Rights Act of 1964; Section 504 of the Rehabilitation Act of 1973; The Age Discrimination in Employment Act of 1967; Title IX of the Education Amendments of 1972; The Age Discrimination Act of 1975; The Americans With Disabilities Act of 1990; Executive Order 11246, as amended by Executive Order 11375; Department of Labor Regulations, codified at 41 CFR Part 60; Section 402 of the Vietnam Era Veterans Readjustment Assistance Act of 1974; and, United States Department of the Interior Regulations, codified at 43 CFR Part 17. The Contractor shall comply with pertinent amendments to such laws made during the term of the Contract and with all federal and state rules and regulations implementing such laws. The Contractor must include this provision in every subcontract relating to this Contract.

**16. Registration with Idaho Secretary of State and Service of Process.**

16.1 Business Entity Registration. Contractor must independently verify whether it is required by Idaho law to register its business entity or assumed business name with the Idaho Secretary of State and, if required to do so, must remain in good standing during the term of this Contract.

16.2 Service of Process. Regardless of its registration with the Idaho Secretary of State, and in addition to any methods of service allowed by Idaho law, Contractor hereby consents to service of process upon it by registered or certified mail, return receipt requested, at its last known address. Contractor must notify the SDE in writing of any change of address to which service of process can be made. Service shall be completed upon Contractor's actual receipt of process or upon the SDE's receipt of the return thereof by the United States Postal Service as refused or undeliverable.

**17. Resolution of Disputes.** The dispute resolution process provided in this section shall apply to all circumstances where a specification or deliverable requires the SDE and the Contractor to collaborate or cooperate to produce a plan, process, policy or procedure or a change orders. If the SDE and the Contractor are unable to reach a mutually agreeable plan, process, policy or procedure, or produce a mutually agreeable change order, either party may reduce the disputed issue to writing and deliver the notice of dispute to the other party with a request for resolution. The request for resolution shall be accompanied by supporting information including, but not limited to, a description of the issue with citations to the Contract requirements applicable to the issue, and a clear statement by the requesting party of the party's interpretation of the issue and the basis for its suggested resolution of the issue. If the contract

administrators are unable to resolve the matter within thirty (30) days, one or both of the contract administrators shall refer the issue to the Superintendent of Public Instruction. The contract administrators may provide additional information to the Superintendent in the time period and in the manner established by the Superintendent. After reviewing the request for resolution, supporting information, and additional information provided by the contract administrators, the Superintendent shall reduce his or her decision to writing and provide a copy thereof to the Contractor. The decision of the Superintendent shall be final and binding upon the parties; provided, however, that the remedies available to the parties in section 2 of these Terms and conditions shall not be limited by this dispute resolution process.

**18. Notices.** Any notice given in connection with the Contract shall be given in writing and shall be delivered either by hand or by certified mail, return receipt requested, to the other party at the address stated below. Either party may change its address by giving notice of the change in accordance with this section.

To the State: Idaho Department of Education  
Post Office Box 83720  
Boise, Idaho 83720-0027  
Attention: Joyce Popp

With a Copy to: Andrew Snook  
Deputy Attorney General  
State of Idaho  
Office of the Attorney General  
P.O. Box 83720  
Boise, Idaho 83720-0010

To the Contractor at the address specified in the proposal submitted pursuant to the RFP.

**19. Officials Not Personally Liable.** In no event shall any official, officer, employee or agent of the state of Idaho or of the SDE be liable or responsible for any representation, statement, covenant, warranty or obligation contained in, or made in connection with the Contract, express or implied.

**20. Non-appropriation or Reduced Funding.** The SDE is a government entity and it is understood and agreed that the State's payments herein provided for shall be paid from Idaho State Legislative appropriations. The Legislature is under no legal obligation to make appropriations to fulfill this Contract. This Contract shall in no way or manner be construed so as to bind or obligate the state of Idaho beyond the term of any particular appropriation of funds by the State's Legislature as may exist from time to time.

The SDE reserves the right to terminate this Contract in whole or in part (or any order placed under it) if, in its sole judgment, the Legislature of the State of Idaho fails, neglects, or refuses to appropriate sufficient funds as may be required for the SDE to continue such payments, or requires any return or "give-back" of funds required for the State to continue payments, or if the Executive Branch mandates any cuts or holdbacks in spending, or if funds are not budgeted or otherwise available, or if the SDE discontinues or makes a material alteration of the program under which funds were provided. The SDE shall not be required to transfer funds between accounts in the event that funds are reduced or unavailable.

All affected future rights and liabilities of the parties shall thereupon cease within ten (10) calendar days after notice to the Contractor. Further, in the event of non-appropriation, the SDE shall not be liable for any penalty, expense, or liability, or for general, special, incidental, consequential or other damages resulting therefrom.

**21. Taxes.** The state of Idaho and school districts are generally exempt from payment of state sales and use taxes and from personal property tax for property purchased for its use. The state of Idaho is generally exempt from payment of federal excise tax under a permanent authority from the District Director of the Internal Revenue Service. The State will furnish exemption certificates upon written request by the Contractor. If the Contractor is required to pay any taxes incurred as a result of doing business with the State, the Contractor shall be solely and absolutely responsible for the payment of those taxes.

**22. Governing Law.** The Contract shall be governed by and construed under the laws of the State of Idaho and the parties hereto consent to the jurisdiction and exclusive venue of the state courts of Ada County in the State of Idaho in the event of any dispute with respect to the Contract.

**23. Attorney Fees.** In the event of a legal proceeding of any kind instituted under the Contract or instituted to obtain performance or to remedy a default under the Contract, the prevailing party shall be awarded such additional sums as the court may adjudge for reasonable attorney fees and to pay all costs and disbursements incurred in connection therewith.

**24. Entire Agreement.** The Contract constitutes the entire agreement between the parties hereto and shall supersede all previous proposals, oral or written, negotiations, representations commitments, and all other communications between the parties.

**25. Amendment.** The Contract may not be released, discharged, changed, extended, modified, subcontracted or assigned in whole or in part (collectively, an "Amendment") except to the extent provided by an written instrument signed by the Contractor and the party authorized to bind the SDE. Parties authorized to bind the SDE are Superintendent of Public Instruction, currently Thomas R. Luna, and the Chief of Staff, currently Lucinda Willits. No other SDE employee and no employee of a school district is authorized to accept modifications or additional terms to the Contract or to

accept, including modifications or additional terms imposed through a click-through, click-wrap or similar Contract.

**26. Severability.** If any term, provision, covenant, or condition of the Contract, or the application thereof to any party or circumstance, shall be held to be illegal, invalid or unenforceable, in whole or in part or for any reason, the remaining terms, provisions, covenants and conditions of the Contract shall continue in full force and effect as if the Contract had been executed with the illegal, invalid or unenforceable portion eliminated, so long as the Contract as so modified continues to express, without material change, the original intentions of the parties as to the subject matter of the Contract, and the deletion of such portion of the Contract will not substantially impair the respective benefits or expectations of the parties to the Contract.

**27. Force Majeure.** If the Contractor or SDE is delayed, hindered, or prevented from performing any act required under the Contract by reason of delay beyond the reasonable control of the asserting party including, but not limited to, interruption of the power supply, theft, fire, Act of God or public enemy, severe and unusual weather conditions, injunction, riot, strikes, lockouts, insurrection, war, or court order, then performance of the act shall be excused for the period of the delay. In that event, the period for the performance of the act shall be extended for a period equivalent to the period of the delay. Matters of the Contractor's finances shall not be considered a force majeure.

**28. No Waiver.** The failure of the SDE to require strict performance of any term or condition of the Contract, or to exercise any option or discretion granted to it, in any one or all instances shall not be construed to be a waiver or relinquishment of any such term or condition. The same shall be and remain in full force and effect unless there is a prior written waiver by the State.

**29. Sovereign Immunity.** The parties expressly agree that no provision of this Contract is in any way intended to constitute a waiver by the SDE or the State of Idaho of any immunities from suit or from liability that the SDE or the State of Idaho may have by operation of law.

**30. Survival of Terms.** Any termination, cancellation, or expiration of the Contract notwithstanding, provisions which are intended to survive and continue shall survive and continue, including, but not limited to the provisions of the following sections of these Terms and Conditions: 1.3 - Contractor's Conflicting and Supplemental Terms; 2.1 - Remedies; 2.3 - Effect of Termination; 6 - Warranty and Maintenance; 7 - Ownership of Materials and Information; 8 - Patent and Copyright Infringement; 10 - General Indemnification; 13 - Records; 16 - Registration with Idaho Secretary of State and Service of Process; 19 - Officials Not Personally Liable; 23 - Attorney Fees; and, 29 - Sovereign Immunity.

**ATTACHMENT 4**  
**Offeror Experience with Similar Projects**  
**(ME)**

Instructions: Provide the following information to describe your firm's experience with similar projects – one form for each project. The information your firm provides will be used to evaluate your firm's experience with projects similar to the work described in the RFP. The Evaluation Team will also use the references your firm provides to verify the work. The Evaluation Team reserves the right to contact individuals in addition to those listed as references by your firm.

Firm Name \_\_\_\_\_

Name of Client: \_\_\_\_\_

Address: \_\_\_\_\_

Client Contact References:\* \_\_\_\_\_ Phone Number: \_\_\_\_\_

Type of Entity:      \_\_\_\_\_ School      \_\_\_\_\_ Government  
                                 \_\_\_\_\_ Non-profit      \_\_\_\_\_ For-Profit Private Sector

1.      Approximate Number of Portable Wireless Computing Devices Installed:  
\_\_\_\_\_

2.      Approximate Number of Wireless Access Points Installed: \_\_\_\_\_

3.      Approximate Number of Buildings, Rooms, Square Footage Involved in the Project:  
\_\_\_\_\_

4. Approximate Dates of Engagement: From \_\_\_\_\_ To \_\_\_\_\_
5. Describe Purpose and Objectives of Work.
6. Describe Nature of Work Performed.
7. Description of Solution (including hardware, software, network environment, training, and post implementation support provided).
8. Provide Names of Staff in this Proposal who participated in this Project and their role.

*\* Each Reference shall include a teacher, a school technical coordinator and a school administrators or similar personnel if these are not school-based projects.  
PROVIDE YOUR REFERENCES AS INSTRUCTED ON ATTACHMENT 8, BELOW.*



**ATTACHMENT 5**  
**Staff Experience with Similar Projects**  
**(ME)**

NAME OF OFFEROR: \_\_\_\_\_

Instructions: Provide the following information to describe each senior staff member's experience with a similar project(s) – one form for each employee/project. The information your firm provides will be used to evaluate your staff's experience with projects similar to the work described in this RFP. The Evaluation Team will also use the references your firm provides to verify the work.

Employee Name \_\_\_\_\_

Employee Position \_\_\_\_\_

Name of Client: \_\_\_\_\_

Type of Entity:      \_\_\_\_\_ Government      \_\_\_\_\_ School  
                                 \_\_\_\_\_ Non-profit      \_\_\_\_\_ For-Profit Private Sector

1. Approximate number of users on the client's system: \_\_\_\_\_

2. Approximate dates of engagement:      From \_\_\_\_\_ To \_\_\_\_\_

3. Describe the purpose and objectives of work.

4. Describe the nature of work performed.

5. Describe the employee's role relative to this client's project.

6. Describe the employee's role relative to this RFP.

Current Supervisor's Name: \_\_\_\_\_ Phone Number:  
\_\_\_\_\_

Project Supervisor's Name\*: \_\_\_\_\_ Phone Number: \_\_\_\_\_

\* Name of supervisor(s) while working on the above Client project.

**ATTACHMENT 6**  
**Specification Summary Worksheet**  
**(ME)**

NAME OF OFFEROR: \_\_\_\_\_

*Instructions: Complete this worksheet for the network connectivity and WLAN. Fill in each blank with the requested information. You must attach additional pages to provide complete information where required. SDE does not require that all these fields be accounted for, but if an Offeror is providing an option that fits one of these categories, these fields must be completed. Please specify which items are optional, if any. If additional items (fields) need to be added to this list of products and services to best reflect your proposed solution, please make note of this and add any necessary data.*

**Network Connectivity**

Wireless Type \_\_\_\_\_  
Speed \_\_\_\_\_

**Wireless Local Area Network (WLAN)**

Manufacturer \_\_\_\_\_

Wireless Transmission Rate of \_\_\_\_\_ Mbps/sec at a range of 50 feet  
\_\_\_\_\_ Mbps/sec at a range of 100 feet  
\_\_\_\_\_ Mbps/sec at a range of 200 feet

Maximum Range of \_\_\_\_\_ feet

Full disclosure of the capabilities and limitations of the wireless technology proposed must be included such as interference between classrooms, distance and object penetration data, and susceptibility to interference from outside sources.

Describe the actual throughput for the installed wireless network (KB/sec, MB/sec, GB/sec) for a 1MB file, 1 MB Streaming Audio File, and 1 MB Streaming Video File for the following number of simultaneous users:

Please describe the average amount of time in hours per month the system will be down for regular scheduled maintenance. Also describe how maintenance will be accomplished so that the impact on system availability is minimized.

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Please describe how backup systems will be utilized so that the impact on system availability is minimized.

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Please describe other WLAN specifications

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### **Software**

Identify and fully describe the applications associated with your wireless and network components of your system:

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## **ATTACHMENT 7**

### **OFFEROR QUESTIONS**

PLEASE DO NOT IDENTIFY YOUR NAME OR YOUR COMPANY'S NAME OR PRODUCT NAMES OF INTELLECTUAL PROPERTY IN YOUR QUESTIONS.

ADD ROWS BY HITTING THE TAB KEY WHILE WITHIN THE TABLE AND WITHIN THE FINAL ROW.

The following instructions must be followed when submitting questions using the question format on the following page.

1. DO NOT CHANGE THE FORMAT OR FONT. Do not bold your questions or change the color of the font.
2. Enter the RFP section number that the question is for in the "RFP Section" field (column 2). If the question is a general question not related to a specific RFP section, enter "General" in column 2. If the question is in regards to a State Term and Condition or a Special Term and Condition, state the clause number in column 2. If the question is in regard to an attachment, enter the attachment identifier (example "Attachment A") in the "RFP Section" (column 2), and the attachment page number in the "RFP page" field (column 3).
3. Do not enter text in column 5 (Response). This is for the State's use only.
4. Once completed, this form is to be e-mailed per the instructions in the RFP. The e-mail subject line is to state the RFP number followed by "Questions."

RFP 1305W Idaho High School Wireless Managed Service Project

Question	RFP Section	RFP Page #	QUESTION	RESPONSE
1				
2				
3				
4				
5				
6				
7				
8				
9				
10				
11				

## ATTACHMENT 8 REFERENCES

(E)

### INSTRUCTIONS TO THE OFFEROR:

Offerors will be evaluated on three (3) completed reference questionnaires. The completed reference questionnaires must be from individuals, companies, or public entities with knowledge of the Offeror's experience that is similar in nature and scope to the products and services being requested by this RFP; and are from current projects; or projects completed within the last three (3) years from the date this RFP.

References which are not received prior to the RFP Closing Date and time will receive a score of "0" for that reference. References received at the State Department of Education from a source other than the Reference will receive a score of "0." References outside the three (3) years and references from projects determined to be dissimilar in nature or scope to the subject of this RFP will also receive a score of zero (0) points. **Determination of similar will be made by using the information provided by the reference in Section II of the Reference Questionnaire, General Information and any additional information provided by the reference.**

If more than three (3) qualifying references are received prior to Closing, reference scores will be averaged.

REFERENCES MUST BE RECEIVED BY THE STATE DEPARTMENT OF EDUCATION, DIRECTLY FROM THE REFERENCE IN ORDER TO BE CONSIDERED.

1. Offerors must complete the following information on page 2 of the "Reference's Response To" document before sending it to the Reference for response.

1.1 Print the name of your reference (company/organization) on the "REFERENCE NAME" line.

1.2 Print the name of your company on the "OFFEROR NAME" line.

2. Send the "Reference's Response To" document to your references to complete and submit.

**NOTE:** It is the Offeror's responsibility to follow up with its references to ensure timely receipt of all questionnaires. Offerors may contact the RFP Lead prior to the RFP closing date to verify receipt of references.

## REFERENCE QUESTIONNAIRE

### REFERENCE'S RESPONSE TO

RFP Number: 1305W

RFP Title: Idaho High School Wireless Managed Service Project

REFERENCE NAME (Company/Organization): \_\_\_\_\_

OFFEROR (Vendor) NAME (Company/Organization): \_\_\_\_\_  
intends to submit a proposal to the State of Idaho, State Department of Education, to provide a solution for the State's Wireless Initiative.

#### INSTRUCTIONS

1. Complete **Section I. RATING** using the Rating Scale provided.
2. Complete **Section II. GENERAL INFORMATION** (*This section is for information only and will not be scored.*)
3. Complete **Section III. ACKNOWLEDGEMENT** by manually signing and dating the document. (*Reference documents must include an actual signature.*)
4. E-mail or fax **THIS PAGE** and your completed reference document, **SECTIONS I through III** to:

RFP Lead: Joyce Popp  
E-mail: wirelessRFP@sde.idaho.gov

5. This completed document **MUST** be received no later than June 28, 2013 (Closing Date and Time of the RFP) at 5:00 p.m. (Mountain Time). Reference documents received after this time will not be considered. **References received without an actual signature will not be accepted.**
6. DO **NOT** return this document to the Offeror (Vendor).
7. In addition to this document, the State may contact references by phone for further clarification if necessary.



## REFERENCE QUESTIONNAIRE

RFP 1305W

REFERENCE NAME: \_\_\_\_\_ OFFEROR NAME: \_\_\_\_\_

### Section I. RATING

Using the Rating Scale provided below, rate the following numbered items by circling the appropriate number for each item:

#### Rating Scale

Category	Score
Poor or Inadequate Performance	0
Below Average	1 – 3
Average	4 – 6
Above Average	7 - 9
Excellent	10

1. Rate the overall quality of the vendor's services:

10    9    8    7    6    5    4    3    2    1    0

2. Rate the response time of this vendor:

10    9    8    7    6    5    4    3    2    1    0

3. Rate how well the agreed upon, planned schedule was consistently met and deliverables provided on time. (This pertains to delays under the control of the vendor):

10    9    8    7    6    5    4    3    2    1    0

**REFERENCE QUESTIONNAIRE**  
**RFP1305W**

**REFERENCE NAME:** \_\_\_\_\_ **OFFEROR NAME:**

4. Rate the overall customer service and timeliness in responding to customer service inquiries, issues and resolutions:

**10    9    8    7    6    5    4    3    2    1    0**

5. Rate the knowledge of the vendor's assigned staff and their ability to accomplish duties as contracted:

**10    9    8    7    6    5    4    3    2    1    0**

6. Rate the accuracy and timeliness of the vendor's billing and/or invoices:

**10    9    8    7    6    5    4    3    2    1    0**

7. Rate the vendor's ability to quickly and thoroughly resolve a problem related to the services provided:

**10    9    8    7    6    5    4    3    2    1    0**

8. Rate the vendor's flexibility in meeting business requirements:

**10    9    8    7    6    5    4    3    2    1    0**

9. Rate the likelihood of your company/organization recommending this vendor to others in the future:

**10    9    8    7    6    5    4    3    2    1    0**

**[Required Signature Page Follows]**

## REFERENCE QUESTIONNAIRE

RFP1305W

REFERENCE NAME: \_\_\_\_\_ OFFEROR NAME: \_\_\_\_\_

### Section II. GENERAL INFORMATION

1. Please include a brief description of the products and services provided by this vendor for your business/organization:

2. During what time period did the vendor provide these services for your business?

Month: \_\_\_\_\_ Year: \_\_\_\_\_ to Month: \_\_\_\_\_ Year: \_\_\_\_\_

### Section III. ACKNOWLEDGEMENT

I affirm to the best of my knowledge that the information I have provided is true, correct, and factual:

\_\_\_\_\_  
Signature of Reference

\_\_\_\_\_  
Date

\_\_\_\_\_  
Print Name

\_\_\_\_\_  
Title

\_\_\_\_\_  
Phone Number

\_\_\_\_\_  
E-mail address

\_\_\_\_\_  
E-mail address

## ATTACHMENT 9

### Definitions

*The following terms and abbreviations are defined as used herein.*

SDE	Idaho State Department of Education
Department	Idaho State Department of Education
High School	Any State funded educational agency serving grades 9 – 12
IEN	Idaho Education Network
ISEE	Statewide Longitudinal Data System
ISP	Internet Service Provider
LAN	Local Area Network
WAN	Wide Area Network
WLAN	Wireless Local Area Network
Period of Prime Usage	6:00 AM to 10:00 PM, Mountain and Pacific Time, Monday-Friday, excluding holidays
RFP	Request for Proposals
State	SDE
Subcontractor	Any person not employed by the Offeror, or any organization not owned by the Offeror, performing work that is the responsibility of the Offeror under an agreement resulting from this RFP.
AES	Advanced Encryption Standard
WPA	Wi-Fi Protected Access
WPA2	Wi-Fi Protected Access requiring Testing and certification by the Wi-Fi Alliance, implementing mandatory elements of IEEE 802.11i and introduces CCMP a new AES based encryption mode with strong security.
WEP	Wired Equivalent Privacy
Workday	Any day on which the school staff or school administrators are expected to work at a participating site.

### ATTACHMENT 10 - SCHOOL ENROLLMENT DATA

District ID	DistrictName	Bldg #	Building Name	School Enrollment
58	ABERDEEN DISTRICT	0036	Aberdeen High School	239
58	ABERDEEN DISTRICT	0299	Aberdeen Middle School	182
381	AMERICAN FALLS JOINT DISTRICT	0168	American Falls High School	447
381	AMERICAN FALLS JOINT DISTRICT	0167	William Thomas Middle School	318
381	AMERICAN FALLS JOINT DISTRICT	0261	American Falls Alternative Academy	41
476	ANOTHER CHOICE VIRTUAL CHARTER	1247	ANOTHER CHOICE VIRTUAL CHARTER	110
492	ANSER CHARTER SCHOOL	0819	Anser Public Charter School	360
383	ARBON ELEMENTARY DISTRICT	0810	ARBON ELEMENTARY SCHOOL	12
394	AVERY SCHOOL DISTRICT	0821	Calder Elem - Jr High School	0
72	BASIN SCHOOL DISTRICT	0183	Idaho City High School	160
33	BEAR LAKE COUNTY DISTRICT	0027	Bear Lake High School	325
33	BEAR LAKE COUNTY DISTRICT	0026	Bear Lake Middle School	243
773	BLACKFOOT COMMUNITY LEARNING		BLACKFOOT COMMUNITY LEARNING	120
55	BLACKFOOT DISTRICT	0383	Lillian Valley	23
55	BLACKFOOT DISTRICT	1149	Mountain View Middle School (Alt)	14
55	BLACKFOOT DISTRICT	0034	Blackfoot High School	1067
55	BLACKFOOT DISTRICT	0033	Mountain View Middle School	585
55	BLACKFOOT DISTRICT	9006	Independence Alternate High/Bingham Co-op	126
61	BLAINE COUNTY DISTRICT	0042	Wood River High School	843
61	BLAINE COUNTY DISTRICT	0984	Wood River Middle School	663
61	BLAINE COUNTY DISTRICT	0197	Carey Public School	228
61	BLAINE COUNTY DISTRICT	1102	Silver Creek Alternative School	40
234	BLISS JOINT DISTRICT	0714	Bliss School	114
1	BOISE INDEPENDENT DISTRICT	9003	MARIAN PRITCHETT_Booth Memorial Home	42
1	BOISE INDEPENDENT DISTRICT	0573	TREASURE VALLEY MATH/SCIENCE	82
1	BOISE INDEPENDENT DISTRICT	0008	Borah Senior High School	1395
1	BOISE INDEPENDENT DISTRICT	0007	Boise Senior High School	1447
1	BOISE INDEPENDENT DISTRICT	0009	Capital Senior High School	1331
1	BOISE INDEPENDENT DISTRICT	0243	Timberline High School	1144
1	BOISE INDEPENDENT DISTRICT	0005	South Junior High School	656
1	BOISE INDEPENDENT DISTRICT	0242	Riverglen Junior High School	618

District ID	DistrictName	Bldg #	Building Name	School Enrollment
1	BOISE INDEPENDENT DISTRICT	0206	Les Bois Junior High School	658
1	BOISE INDEPENDENT DISTRICT	0676	West Junior High School	812
1	BOISE INDEPENDENT DISTRICT	0004	North Junior High School	860
1	BOISE INDEPENDENT DISTRICT	0002	Fairmont Junior High School	788
1	BOISE INDEPENDENT DISTRICT	0675	Frank Church High School	462
1	BOISE INDEPENDENT DISTRICT	0003	Hillside Junior High School	486
1	BOISE INDEPENDENT DISTRICT	0563	ASCENT	300
93	BONNEVILLE JOINT DISTRICT	1053	New Tech School	300
93	BONNEVILLE JOINT DISTRICT	0056	Bonneville High School	1170
93	BONNEVILLE JOINT DISTRICT	0200	Hillcrest High School	1294
93	BONNEVILLE JOINT DISTRICT	0219	Rocky Mountain Middle School	680
93	BONNEVILLE JOINT DISTRICT	0055	Sandcreek Middle School	721
93	BONNEVILLE JOINT DISTRICT	1053	Lincoln High School (Alt)	242
93	BONNEVILLE JOINT DISTRICT	1159	Telford Academy (Alt)	32
101	BOUNDARY COUNTY DISTRICT	0057	Bonn timers Ferry High School	499
101	BOUNDARY COUNTY DISTRICT	0201	Boundary County Junior High School	346
101	BOUNDARY COUNTY DISTRICT	1162	Boundary County Alternative School	45
365	BRUNEAU-GRAND VIEW JOINT DIST	0158	Rimrock Jr - Sr High School	137
412	BUHL JOINT DISTRICT	0180	Buhl High School	375
412	BUHL JOINT DISTRICT	0179	Buhl Middle School	290
111	BUTTE COUNTY JOINT DISTRICT	0059	Butte County Middle-High School	143
132	CALDWELL DISTRICT	0065	Caldwell Senior High School	1252
132	CALDWELL DISTRICT	0281	Syringa Middle School	680
132	CALDWELL DISTRICT	0064	Jefferson Middle School	665
132	CALDWELL DISTRICT	1090	Canyon Springs High School	376
121	CAMAS COUNTY DISTRICT	0060	Camas County High School	40
432	CAMBRIDGE JOINT DISTRICT	0193	Cambridge Jr - Sr High School	83
422	CASCADE DISTRICT	0190	Cascade Jr - Sr High School	139
151	CASSIA COUNTY JOINT DISTRICT	0568	CASSIA REGIONALTECHNICAL CTR	0
151	CASSIA COUNTY JOINT DISTRICT	0081	Burley Senior High School	876
151	CASSIA COUNTY JOINT DISTRICT	0084	Declo Senior High School	277
151	CASSIA COUNTY JOINT DISTRICT	0080	Burley Junior High School	466
151	CASSIA COUNTY JOINT DISTRICT	0082	Oakley Jr - Sr High School	187
151	CASSIA COUNTY JOINT DISTRICT	0292	Declo Junior High School	250
151	CASSIA COUNTY JOINT DISTRICT	0990	Cassia County Ed Center (Alt)	127
151	CASSIA COUNTY JOINT DISTRICT	0083	Raft River Jr - Sr High School	146
417	CASTLEFORD DISTRICT	0185	Castleford School	268
181	CHALLIS JOINT DISTRICT	0089	Challis Senior High School	214
181	CHALLIS JOINT DISTRICT	0486	Stanley Elem-Jr High School	7

District ID	DistrictName	Bldg #	Building Name	School Enrollment
161	CLARK COUNTY DISTRICT	0085	Clark County Jr - Sr High School	93
271	COEUR D ALENE DISTRICT	0220	Lake City High School	1514
271	COEUR D ALENE DISTRICT	0246	Woodland Middle School	783
271	COEUR D ALENE DISTRICT	0120	Canfield Middle School	795
271	COEUR D ALENE DISTRICT	0121	Lakes Middle School	633
271	COEUR D ALENE DISTRICT	1037	Project CDA - Alternative High School	196
774	COEUR D'ALENE CHARTER ACADEMY	0626	COEUR D'ALENE CHARTER ACADEMY	626
455	COMPASS CHARTER SCHOOL	0575	Compass Point Charter School	510
555	COSSA	1291	COSSA High School	107
242	COTTONWOOD JOINT DISTRICT	0111	Prairie High School	153
13	COUNCIL DISTRICT	0017	Council Jr - Sr High School	101
342	CULDESAC JOINT DISTRICT	0795	Culdesac School	90
314	DIETRICH DISTRICT	0143	Dietrich School	229
221	EMMETT INDEPENDENT DIST	1265	Black Canyon Alternative School	81
221	EMMETT INDEPENDENT DIST	1249	PAYETTE RIVER TECHNICAL ACAD	530
221	EMMETT INDEPENDENT DIST	0101	Emmett High School	502
456	FALCON RIDGE CHARTER SCHOOL	0576	Falcon Ridge Public Charter School	236
413	FILER DISTRICT	0181	Filer High School	409
413	FILER DISTRICT	1244	Filer Intermediate School	319
413	FILER DISTRICT	0196	Filer Middle School	197
59	FIRTH DISTRICT	0038	Firth High School	219
59	FIRTH DISTRICT	0155	Firth Middle School	240
215	FREMONT COUNTY JOINT DISTRICT	0100	North Fremont Jr - Sr High School	302
215	FREMONT COUNTY JOINT DISTRICT	0099	South Fremont High School	474
215	FREMONT COUNTY JOINT DISTRICT	0098	South Fremont Junior High	372
373	FRUITLAND DISTRICT	1332	Fruitland Alternative School (Prep)	37
373	FRUITLAND DISTRICT	0166	Fruitland High School	507
373	FRUITLAND DISTRICT	0165	Fruitland Middle School	509
71	GARDEN VALLEY DISTRICT	0274	Garden Valley Jr - Sr High	115
282	GENESEE JOINT DISTRICT	0269	Genesee Jr -Sr High School	128
192	GLENNS FERRY JOINT DISTRICT	0241	Glenns Ferry Middle School	111
192	GLENNS FERRY JOINT DISTRICT	0092	Glenns Ferry High School	148
231	GOODING JOINT DISTRICT	0102	Gooding Middle School	280
231	GOODING JOINT DISTRICT	0103	Gooding High School	333
148	GRACE JOINT DISTRICT	0245	Grace Jr - Sr High School	176
233	HAGERMAN JOINT DISTRICT	1231	HAGERMAN VALLEY LEARNING CTR	17

District ID	DistrictName	Bldg #	Building Name	School Enrollment
415	HANSEN DISTRICT	0620	Hansen Jr - Sr High School	161
479	HERITAGE ACADEMY	1341	Heritage Academy	0
481	HERITAGE COMMUNITY CHARTER	1343	<b>Heritage Community Charter School</b>	40
305	HIGHLAND JOINT DISTRICT	0285	Highland School	159
370	HOMEDALE JOINT DISTRICT	0160	Homedale High School	362
370	HOMEDALE JOINT DISTRICT	0260	Homedale Middle School	391
73	HORSESHOE BEND SCHOOL DIST	0278	Horseshoe Bend Middle School	101
73	HORSESHOE BEND SCHOOL DIST	0278	Horseshoe Bend High School	97
788	IDAHO ARTS CHARTER SCHOOL	0577	IDAHO ARTS CHARTER SCHOOL	605
771	IDAHO DIGITAL LEARNING ACADEMY	1082	IDAHO DIGITAL LEARNING ACADEMY Includes the Boise and Chubbuck locations	4414
786	IDAHO DISTANCE EDUCATION ACAD	1082	IDAHO DISTANCE EDUCATION ACAD - BOISE	See above
786	IDAHO DISTANCE EDUCATION ACAD	1082	IDAHO DISTANCE EDUCATION ACAD - Chubbuck	See above
786	IDAHO DISTANCE EDUCATION ACAD	0271	IDAHO DISTANCE EDUCATION ACAD Deary	843
91	IDAHO FALLS DISTRICT	0053	Skyline Senior High School	1361
91	IDAHO FALLS DISTRICT	0054	Idaho Falls Senior High School	1497
91	IDAHO FALLS DISTRICT	0199	Taylorview Junior High School	836
91	IDAHO FALLS DISTRICT	0051	Compass Academy	594
91	IDAHO FALLS DISTRICT	0050	Eagle Rock Junior High School	901
91	IDAHO FALLS DISTRICT	1048	Emerson High School	246
468	IDAHO SCIENCE & TECHNOLOGY	1217	IDAHO SCIENCE & TECHNOLOGY	118
466	iSUCCEED VIRTUAL HIGH SCHOOL	0654	iSUCCEED VIRTUAL HIGH SCHOOL	754
251	JEFFERSON COUNTY JT DISTRICT	0114	Rigby Senior High School	868
251	JEFFERSON COUNTY JT DISTRICT	0052	Midway Middle School	694
251	JEFFERSON COUNTY JT DISTRICT	0113	Rigby Junior High School	638
251	JEFFERSON COUNTY JT DISTRICT	1143	Jefferson Alternative High	71
261	JEROME JOINT DISTRICT	0118	Jerome High School	921
261	JEROME JOINT DISTRICT	0117	Jerome Middle School	770
304	KAMIAH JOINT DISTRICT	0231	Kamiah High School	156
304	KAMIAH JOINT DISTRICT	0232	Kamiah Middle School	166
391	KELLOGG JOINT DISTRICT	0171	Kellogg High School	426
391	KELLOGG JOINT DISTRICT	0170	Kellogg Middle School	288
283	KENDRICK JOINT DISTRICT	0132	Kendrick Jr -Sr High School	121
414	KIMBERLY DISTRICT	0182	Kimberly High School	437
414	KIMBERLY DISTRICT	0512	Kimberly Middle School	339



District ID	DistrictName	Bldg #	Building Name	School Enrollment
274	KOOTENAI DISTRICT	0127	Kootenai Jr - Sr High School	131
3	KUNA JOINT DISTRICT	0014	Kuna High School	1241
3	KUNA JOINT DISTRICT	0013	Kuna Middle School	712
3	KUNA JOINT DISTRICT	1115	Initial Point High School	83
84	LAKE PEND OREILLE DISTRICT	0202	Sandpoint High School	1015
84	LAKE PEND OREILLE DISTRICT	0047	Sandpoint Middle School	465
84	LAKE PEND OREILLE DISTRICT	0049	Clark Fork Jr - Sr High School	120
84	LAKE PEND OREILLE DISTRICT	0265	Forrest M Bird Charter School	267
84	LAKE PEND OREILLE DISTRICT	1045	Lake Pend Oreille Alternative H.S.	117
273	LAKELAND DISTRICT	0570	KOOTENAI TECHNICAL EDUCATION CENTER	250
272	LAKELAND DISTRICT	1104	Mountainview Alternative High	107
272	LAKELAND DISTRICT	0124	Lakeland Senior High School	793
272	LAKELAND DISTRICT	0586	Timberlake Jr - Sr High School	272
272	LAKELAND DISTRICT	0123	Lakeland Junior High School	406
272	LAKELAND DISTRICT	0585	Timberlake Junior High School	539
341	LAPWAI DISTRICT	1234	Lapwai Jr - Sr High School	262
478	LEGACY CHARTER SCHOOL	1340	LEGACY CHARTER SCHOOL	261
340	LEWISTON INDEPENDENT DIST	0151	Sacajawea Junior High School	571
340	LEWISTON INDEPENDENT DIST	0152	Jenifer Junior High School	559
340	LEWISTON INDEPENDENT DIST	0153	Lewiston Senior High School	1019
340	LEWISTON INDEPENDENT DIST	1034	Tammany Alternative Learning Center	99
458	LIBERTY CHARTER	0587	Liberty Charter School	398
458	LIBERTY CHARTER	0587	Liberty Charter School	396
182	MACKAY JOINT DISTRICT	0090	Mackay Jr - Sr High School	97
321	MADISON DISTRICT	0146	Madison Senior High School	951
321	MADISON DISTRICT	0145	Madison Junior High School	713
321	MADISON DISTRICT	0250	Madison Middle School	1104
321	MADISON DISTRICT	9015	Central High School	82
21	MARSH VALLEY JOINT DISTRICT	0019	Marsh Valley High School	384
21	MARSH VALLEY JOINT DISTRICT	0018	Marsh Valley Middle School	169
363	MARSING JOINT DISTRICT	0530	Marsing Middle School	202
363	MARSING JOINT DISTRICT	0157	Marsing High School	239
421	MC CALL-DONNELLY DISTRICT	0189	McCall-Donnelly High School	268
421	MC CALL-DONNELLY DISTRICT	0236	Payette Lakes Middle School	216
11	MEADOWS VALLEY DISTRICT	0342	Meadow Valley Jr - Sr High School	172
136	MELBA JOINT DISTRICT	1252	Melba Alternative High School	5

District ID	DistrictName	Bldg #	Building Name	School Enrollment
136	MELBA JOINT DISTRICT	0070	Melba High School	352
768	MERIDIAN CHARTER HIGH SCHOOL		MERIDIAN CHARTER HIGH SCHOOL	207
2	MERIDIAN JOINT DISTRICT	0257	Meridian Charter High School	374
2	MERIDIAN JOINT DISTRICT	0898	Rocky Mountain High School	1964
2	MERIDIAN JOINT DISTRICT	0012	Meridian High School	1482
2	MERIDIAN JOINT DISTRICT	0545	Mountain View High School	2112
2	MERIDIAN JOINT DISTRICT	0112	Eagle High School	1573
2	MERIDIAN JOINT DISTRICT	0015	Centennial High School	1754
2	MERIDIAN JOINT DISTRICT	1235	Renaissance High School	329
2	MERIDIAN JOINT DISTRICT	0597	Central Academy	166
2	MERIDIAN JOINT DISTRICT	1228	Meridian Academy	174
2	MERIDIAN JOINT DISTRICT	0982	Eagle Academy	163
2	MERIDIAN JOINT DISTRICT	0547	MERIDIAN MEDICAL ARTS CHARTER	194
134	MIDDLETON DISTRICT		Middleton Transition School	92
134	MIDDLETON DISTRICT	0067	Middleton Middle School	706
134	MIDDLETON DISTRICT	1168	Middleton Academy Transition School	24
134	MIDDLETON DISTRICT	0068	Middleton High School	963
433	MIDVALE DISTRICT	0286	Midvale Jr - Sr High School	72
331	MINIDOKA COUNTY JOINT DISTRICT		ARTEC Charter - RUPERT	0
331	MINIDOKA COUNTY JOINT DISTRICT	0639	ARTEC CHARTER SCHOOL	213
331	MINIDOKA COUNTY JOINT DISTRICT	0150	Minico Senior High School	1052
331	MINIDOKA COUNTY JOINT DISTRICT	0148	East Minico Middle School	435
331	MINIDOKA COUNTY JOINT DISTRICT	0149	West Minico Middle School	435
331	MINIDOKA COUNTY JOINT DISTRICT	1046	Mount Harrison Senior High School	161
474	MONTICELLO MONTESSORE CHARTER	1246	Monticello Montessori	111
281	MOSCOW DISTRICT	0612	Paradise Creek Regional High School	25
281	MOSCOW DISTRICT	0130	Moscow Senior High School	546
281	MOSCOW DISTRICT	0129	Moscow Junior High	557
193	MOUNTAIN HOME DISTRICT	0095	Mountain Home Senior High School	1023
193	MOUNTAIN HOME DISTRICT	0093	Mountain Home Junior High School	576

District ID	DistrictName	Bldg #	Building Name	School Enrollment
244	MOUNTAIN VIEW SCHOOL DISTRICT	1286	Grangeville Elementary & Jr. High	397
244	MOUNTAIN VIEW SCHOOL DISTRICT	1284	Grangeville High School	284
244	MOUNTAIN VIEW SCHOOL DISTRICT	1283	Clearwater Valley High School	177
244	MOUNTAIN VIEW SCHOOL DISTRICT	1287	Elk City School	22
392	MULLAN DISTRICT	0172	Mullan Jr - Sr High School	55
418	MURTAUGH JOINT DISTRICT	0187	Murtaugh High School	47
418	MURTAUGH JOINT DISTRICT	0186	Murtaugh Middle School	54
132	NAMPA SCHOOL DISTRICT	0649	Gateway Charter School	0
131	NAMPA SCHOOL DISTRICT	0638	Columbia High School	1279
131	NAMPA SCHOOL DISTRICT	0998	Nampa Senior High School	1250
131	NAMPA SCHOOL DISTRICT	0994	Skyview High School	1200
131	NAMPA SCHOOL DISTRICT	0648	Lone Star Middle School	800
131	NAMPA SCHOOL DISTRICT	0062	South Middle School	967
131	NAMPA SCHOOL DISTRICT	1109	East Valley Middle School	959
131	NAMPA SCHOOL DISTRICT	0061	West Middle School	726
131	NAMPA SCHOOL DISTRICT	1154	Ridgeline High School	204
131	NAMPA SCHOOL DISTRICT	1052	Parkview Alternative High School	78
131	NAMPA SCHOOL DISTRICT	1033	Alpha One	29
372	NEW PLYMOUTH DISTRICT	0164	New Plymouth High School	288
372	NEW PLYMOUTH DISTRICT	0986	New Plymouth Middle School	205
302	NEZPERCE JOINT DISTRICT	0272	Nezperce Jr - Sr High School	78
149	NORTH GEM DISTRICT	0077	North Gem Jr - Sr High School	89
783	NORTH STAR PUBLIC CHARTER SCHO	0542	North Star Charter School	914
465	NORTH VALLEY ACADEMY	0653	North Valley Academy	209
135	NOTUS DISTRICT	0234	Notus Jr - Sr High School	162
351	ONEIDA COUNTY DISTRICT	0156	Malad Senior High School	261
351	ONEIDA COUNTY DISTRICT	0580	ONEIDA (ALT) HIGH SCHOOL	11
351	ONEIDA COUNTY DISTRICT	0618	Malad Middle School	205
171	OROFINO JOINT DISTRICT	0088	Orofino High School	350
171	OROFINO JOINT DISTRICT	0087	Timberline Junior-Senior High School	118
472	PALOUSE PRAIRIE SCHOOL	1234	Palouse Prairie School	102
137	PARMA DISTRICT	NULL	West Wing	175
137	PARMA DISTRICT	0072	Parma High School	328
371	PAYETTE JOINT DISTRICT	0162	Payette High School	483
371	PAYETTE JOINT DISTRICT	0161	McCain Middle School	337

District ID	DistrictName	Bldg #	Building Name	School Enrollment
371	PAYETTE JOINT DISTRICT	1064	PAYETTE ALTERNATIVE HIGH	29
44	PLUMMER-WORLEY JOINT DISTRICT	0030	Lakeside High School	128
25	POCATELLO DISTRICT	0024	Pocatello Senior High School	1079
25	POCATELLO DISTRICT	0956	Century High School	1152
25	POCATELLO DISTRICT	0025	Highland Senior High School	1289
25	POCATELLO DISTRICT	0022	Irving Middle School	684
25	POCATELLO DISTRICT	0020	Franklin Middle School	794
25	POCATELLO DISTRICT	0021	Hawthorne Middle School	803
777	POCATELLO DISTRICT	0623	New Horizon Center	326
25	POCATELLO DISTRICT	1002	Alameda Center	179
273	POST FALLS DISTRICT	1084	New Visions Alternative	106
273	POST FALLS DISTRICT	0126	Post Falls High School	1500
273	POST FALLS DISTRICT	0125	Post Falls Middle School	729
273	POST FALLS DISTRICT	0268	River City Middle School	500
285	POTLATCH DISTRICT	0135	Potlatch Jr - Sr High School	181
201	PRESTON JOINT DISTRICT	8844	Franklin County Alternative High	51
201	PRESTON JOINT DISTRICT	0096	Preston High School	660
201	PRESTON JOINT DISTRICT	0291	Preston Junior High School	594
453	RICHARD MCKENNA CHARTER SCHOOL	0870	RICHARD McKENNA CHARTER HIGH	136
316	RICHFIELD DISTRICT	0144	Richfield School	187
252	RIRIE JOINT DISTRICT	0228	Ririe High School	209
382	ROCKLAND DISTRICT	0169	Rockland Public School	145
454	ROLLING HILLS CHARTER SCHOOL	0574	Rolling Hills Public Charter School	265
475	SAGE INTERNATIONAL CHARTER	1248	SAGE INTERNATIONAL CHARTER	214
291	SALMON DISTRICT	0136	Salmon High School	285
291	SALMON DISTRICT	0139	Salmon Middle School	149
291	SALMON DISTRICT	9014	Salmon Alternative School	29
243	SALMON RIVER JOINT SCHOOL DIST	1281	Salmon River High School	59
596	SCHOOL FOR DEAF AND BLIND	0948	Idaho School for the Deaf & Blind	69
60	SHELLEY JOINT DISTRICT	0035	Shelley Senior High School	629
60	SHELLEY JOINT DISTRICT	0039	Donald J Hobbs Middle School	350
312	SHOSHONE JOINT DISTRICT	0294	Shoshone Jr. High	114
312	SHOSHONE JOINT DISTRICT	0846	Shoshone Alternative School	15
312	SHOSHONE JOINT DISTRICT	0295	Shoshone High School	151
52	SNAKE RIVER DISTRICT	0032	Snake River High School	531
52	SNAKE RIVER DISTRICT	0380	Snake River Middle School	287
150	SODA SPRINGS JOINT DISTRICT	0079	Soda Springs High School	244

District ID	DistrictName	Bldg #	Building Name	School Enrollment
150	SODA SPRINGS JOINT DISTRICT	0078	Tigert Middle School	249
292	SOUTH LEMHI DISTRICT	0137	Leadore School	69
41	ST MARIES JOINT DISTRICT	0029	St. Maries High School	337
41	ST MARIES JOINT DISTRICT	0028	St. Maries Middle School	214
41	ST MARIES JOINT DISTRICT	1138	ST MARIES COMMUNITY ED (ALT)	11
709	State Juvenile Correction District 709		State Juvenile Correction Facility - Lewiston	36
709	State Juvenile Correction District 709		State Juvenile Correction Facility - Nampa	84
709	State Juvenile Correction District 709		State Juvenile Correction Facility - St. Anthony	120
322	SUGAR-SALEM JOINT DISTRICT	0147	Sugar-Salem High School	430
322	SUGAR-SALEM JOINT DISTRICT	0225	Kershaw Intermediate School	322
322	SUGAR-SALEM JOINT DISTRICT	0226	Sugar-Salem Junior High School	254
322	SUGAR-SALEM JOINT DISTRICT	0874	VALLEY VIEW ALTERNATIVE HIGH	15
92	SWAN VALLEY ELEMENTARY DIST	0424	Swan Valley Elementary School	51
461	TAYLORS CROSSING CHARTER SCHOO	0642	Taylor's Crossing Public Charter School	381
401	TETON COUNTY DISTRICT	0875	Basin Jr/Sr Alternative High School	33
401	TETON COUNTY DISTRICT	0175	Teton High School	414
401	TETON COUNTY DISTRICT	0195	Teton Middle School	360
460	THE ACADEMY AT ROOSEVELT CNTR	0641	THE ACADEMY AT ROOSEVELT CNTR	273
473	THE VILLAGE CHARTER SCHOOL	1339	THE VILLAGE CHARTER SCHOOL	0
416	THREE CREEK JT ELEM DISTRICT	0835	THREE CREEK ELEM-JR HI SCHOOL	5
287	TROY SCHOOL DISTRICT	0772	Troy Jr - Sr High School	169
411	TWIN FALLS DISTRICT	0178	Twin Falls Senior High	1073
411	TWIN FALLS DISTRICT	1237	Canyon Ridge High School	1057
411	TWIN FALLS DISTRICT	0176	Robert Stuart Junior High School	724
411	TWIN FALLS DISTRICT	0177	Vera C. O'Leary Junior High School	909
411	TWIN FALLS DISTRICT	1147	TWIN FALLS BRIDGE ACADEMY	49
411	TWIN FALLS DISTRICT	1066	Magic Valley Alternative High	145
789	UPPER CARMEN PUBLIC CHARTER		UPPER CARMEN PUBLIC CHARTER	0
	VALLEY SCHOOL DISTRICT		Valley Jr/Sr High & Elementary	0
139	VALLIVUE SCHOOL DISTRICT	0074	Vallivue High School	1623
139	VALLIVUE SCHOOL DISTRICT	0985	Vallivue Middle School	640
139	VALLIVUE SCHOOL DISTRICT	0582	Sage Valley Middle School	850
139	VALLIVUE SCHOOL DISTRICT	0461	West Canyon Elementary School	619
139	VALLIVUE SCHOOL DISTRICT	9017	Vallivue Academy	83
139	VALLIVUE SCHOOL DISTRICT	1295	Riverview Middle School	53

<b>District ID</b>	<b>DistrictName</b>	<b>Bldg #</b>	<b>Building Name</b>	<b>School Enrollment</b>
451	VICTORY CHARTER SCHOOL	0868	Victory Charter School	380
463	VISION CHARTER SCHOOL	0888	VISION CHARTER SCHOOL	436
393	WALLACE DISTRICT	0174	Wallace Jr/Sr High School	235
431	WEISER DISTRICT	0192	Indianhead Academy High School	20
431	WEISER DISTRICT	0192	Weiser High School	513
431	WEISER DISTRICT	0191	Weiser Middle School	379
232	WENDELL DISTRICT	0209	Wendell High School	304
232	WENDELL DISTRICT	0104	Wendell Middle School	338
83	WEST BONNER COUNTY DISTRICT	1172	PREP (ALT) HIGH SCHOOL	23
83	WEST BONNER COUNTY DISTRICT	0048	Priest River Lamanna High	425
83	WEST BONNER COUNTY DISTRICT	0044	Priest River Junior High School	196
253	WEST JEFFERSON DISTRICT	0115	West Jefferson High School	164
202	WEST SIDE JOINT DISTRICT	0227	West Side Senior High School	179
202	WEST SIDE JOINT DISTRICT	0223	Harold B Lee Middle School	146
464	WHITE PINE CHARTER SCHOOL	2514	White Pines Charter School	408
288	WHITEPINE JT SCHOOL DISTRICT	0794	Deary School	189
133	WILDER DISTRICT	1022	Southwest Regional Tech Ctr COSSA	
133	WILDER DISTRICT	0233	Wilder Middle/High School	191
467	WINGS CHARTER MIDDLE SCHOOL	1216	Wings Charter Middle School	135
462	XAVIER CHARTER SCHOOL	2512	Xavier Charter School	574

## ATTACHMENT 11 – ESTIMATED KNOWN SCHOOL APPROXIMATE SQUARE FOOTAGE

District ID	DistrictName	BuildingName	Approx. Sq. Footage
466	iSUCCEED VIRTUAL HIGH SCHOOL	iSUCCEED VIRTUAL HIGH SCHOOL	virtual
373	FRUITLAND DISTRICT	Fruitland Alternative School (Prep)	unknown
133	WILDER DISTRICT	Southwest Regional Tech Ctr COSSA	unknown
83	WEST BONNER COUNTY DISTRICT	PREP (ALT) HIGH SCHOOL	unknown
431	WEISER DISTRICT	Indianhead Academy High School	unknown
401	TETON COUNTY DISTRICT	Basin Jr/Sr Alternative High School	unknown
709	State Juvenile Correction District 709	State Juvenile Correction Facility - Lewiston	unknown
709	State Juvenile Correction District 709	State Juvenile Correction Facility - Nampa	unknown
709	State Juvenile Correction District 709	State Juvenile Correction Facility - St. Anthony	unknown
312	SHOSHONE JOINT DISTRICT	Shoshone Jr. High	unknown
596	SCHOOL FOR DEAF AND BLIND	Idaho School for the Deaf & Blind	unknown
273	POST FALLS DISTRICT	New Visions Alternative	unknown
137	PARMA DISTRICT	West Wing	unknown
132	NAMPA SCHOOL DISTRICT	Gateway Charter School	unknown
281	MOSCOW DISTRICT	Paradise Creek Regional High School	unknown
331	MINIDOKA COUNTY JOINT DISTRICT	ARTEC Charter - RUPERT	unknown
331	MINIDOKA COUNTY JOINT DISTRICT	ARTEC CHARTER SCHOOL	unknown
134	MIDDLETON DISTRICT	Middleton Transition School	unknown
134	MIDDLETON DISTRICT	Middleton Middle School	Unknown
134	MIDDLETON DISTRICT	Middleton Academy Transition School	unknown
136	MELBA JOINT DISTRICT	Melba Alternative High School	unknown
273	LAKELAND DISTRICT	KOOTENAI TECHNICAL EDUCATION CENTER	unknown
272	LAKELAND DISTRICT	Mountainview Alternative High	unknown
221	EMMETT INDEPENDENT DIST	Black Canyon Alternative School	unknown
151	CASSIA COUNTY JOINT DISTRICT	CASSIA REGIONALTECHNICAL CTR	unknown
786	IDAHO DISTANCE EDUCATION ACAD	IDAHO DISTANCE EDUCATION ACAD - BOISE	unknown
786	IDAHO DISTANCE EDUCATION ACAD	IDAHO DISTANCE EDUCATION ACAD - Chubbuck	unknown
786	IDAHO DISTANCE EDUCATION ACAD	IDAHO DISTANCE EDUCATION ACAD Deary	unknown
771	IDAHO DIGITAL LEARNING ACADEMY	IDAHO DIGITAL LEARNING ACADEMY	unknown
1	BOISE INDEPENDENT DISTRICT	MARIAN PRITCHETT_Booth Memorial Home	unknown
55	BLACKFOOT DISTRICT	Lillian Valley	unknown
55	BLACKFOOT DISTRICT	Mountain View Middle School (Alt)	unknown
73	HORSESHOE BEND SCHOOL DIST	Horseshoe Bend Middle School	unknown

District ID	DistrictName	BuildingName	Approx. Sq. Footage
192	GLENNS FERRY JOINT DISTRICT	Glenns Ferry Middle School	unknown
2	MERIDIAN JOINT DISTRICT	Meridian Charter High School	unknown
201	PRESTON JOINT DISTRICT	Franklin County Alternative High	unknown
462	XAVIER CHARTER SCHOOL	Xavier Charter School	unknown
473	THE VILLAGE CHARTER SCHOOL	THE VILLAGE CHARTER SCHOOL	unknown
460	THE ACADEMY AT ROOSEVELT CNTR	THE ACADEMY AT ROOSEVELT CNTR	unknown
475	SAGE INTERNATIONAL CHARTER	SAGE INTERNATIONAL CHARTER	unknown
456	FALCON RIDGE CHARTER SCHOOL	Falcon Ridge Public Charter School	unknown
221	EMMETT INDEPENDENT DIST	PAYETTE RIVER TECHNICAL ACAD	unknown
312	SHOSHONE JOINT DISTRICT	Shoshone Alternative School	see shoshone el/jr/sr
1	BOISE INDEPENDENT DISTRICT	TREASURE VALLEY MATH/SCIENCE	see Riverglen
363	MARSING JOINT DISTRICT	Marsing Middle School	see marsing intermediate
93	BONNEVILLE JOINT DISTRICT	New Tech School	see lincoln alt hs
233	HAGERMAN JOINT DISTRICT	HAGERMAN VALLEY LEARNING CENTR	see hagerman jr/sr hs
55	BLACKFOOT DISTRICT	Blackfoot High School	293,643
1	BOISE INDEPENDENT DISTRICT	Borah Senior High School	271,581
321	MADISON DISTRICT	Madison Senior High School	270,446
131	NAMPA SCHOOL DISTRICT	Columbia High School	269,976
2	MERIDIAN JOINT DISTRICT	Rocky Mountain High School	263,988
1	BOISE INDEPENDENT DISTRICT	Boise Senior High School	262,973
2	MERIDIAN JOINT DISTRICT	Meridian High School	262,111
134	MIDDLETON DISTRICT	Middleton High School	258,434
131	NAMPA SCHOOL DISTRICT	Nampa Senior High School	258,213
139	VALLIVUE SCHOOL DISTRICT	Vallivue High School	257,180
2	MERIDIAN JOINT DISTRICT	Mountain View High School	256,100
331	MINIDOKA COUNTY JOINT DISTRICT	Minico Senior High School	251,321
1	BOISE INDEPENDENT DISTRICT	Capital Senior High School	249,616
2	MERIDIAN JOINT DISTRICT	Eagle High School	244,888
2	MERIDIAN JOINT DISTRICT	Centennial High School	244,200
411	TWIN FALLS DISTRICT	Twin Falls Senior High	240,674
132	CALDWELL DISTRICT	Caldwell Senior High School	237,087
91	IDAHO FALLS DISTRICT	Skyline Senior High School	229,016
93	BONNEVILLE JOINT DISTRICT	Bonneville High School	225,394



<b>District ID</b>	<b>DistrictName</b>	<b>BuildingName</b>	<b>Approx. Sq. Footage</b>
131	NAMPA SCHOOL DISTRICT	Skyview High School	225,054
411	TWIN FALLS DISTRICT	Canyon Ridge High School	220,000
93	BONNEVILLE JOINT DISTRICT	Hillcrest High School	213,510
271	COEUR D'ALENE DISTRICT	Coeur D'Alene High School	209,526
1	BOISE INDEPENDENT DISTRICT	Timberline High School	204,829
273	POST FALLS DISTRICT	Post Falls High School	202,933
25	POCATELLO DISTRICT	Pocatello Senior High School	201,588
91	IDAHO FALLS DISTRICT	Idaho Falls Senior High School	199,877
3	KUNA JOINT DISTRICT	Kuna High School	195,008
271	COEUR D'ALENE DISTRICT	Lake City High School	193,804
25	POCATELLO DISTRICT	Century High School	192,124
61	BLAINE COUNTY DISTRICT	Wood River High School	181,373
25	POCATELLO DISTRICT	Highland Senior High School	177,784
151	CASSIA COUNTY JOINT DISTRICT	Burley Senior High School	166,264
261	JEROME JOINT DISTRICT	Jerome High School	156,195
201	PRESTON JOINT DISTRICT	Preston High School	155,400
61	BLAINE COUNTY DISTRICT	Wood River Middle School	153,979
381	AMERICAN FALLS JOINT DISTRICT	American Falls High School	152,800
251	JEFFERSON COUNTY JT DISTRICT	Rigby Senior High School	152,366
139	VALLIVUE SCHOOL DISTRICT	Vallivue Middle School	149,822
21	MARSH VALLEY JOINT DISTRICT	Marsh Valley High School	148,290
139	VALLIVUE SCHOOL DISTRICT	Sage Valley Middle School	147,209
321	MADISON DISTRICT	Madison Junior High School	140,981
1	BOISE INDEPENDENT DISTRICT	South Junior High School	140,027
411	TWIN FALLS DISTRICT	Robert Stuart Junior High School	139,410
131	NAMPA SCHOOL DISTRICT	Lone Star Middle School	139,075
1	BOISE INDEPENDENT DISTRICT	Riverglen Junior High School	137,386
1	BOISE INDEPENDENT DISTRICT	Les Bois Junior High School	137,384
431	WEISER DISTRICT	Weiser High School	136,117
193	MOUNTAIN HOME DISTRICT	Mountain Home Senior High School	135,821
84	LAKE PEND OREILLE DISTRICT	Sandpoint High School	135,156
411	TWIN FALLS DISTRICT	Vera C. O'Leary Junior High School	132,948
52	SNAKE RIVER DISTRICT	Snake River High School	128,000
312	SHOSHONE JOINT DISTRICT	Shoshone High School	127,500
2	MERIDIAN JOINT DISTRICT	Renaissance High School	127,460
1	BOISE INDEPENDENT DISTRICT	East Junior High School	126,580
1	BOISE INDEPENDENT DISTRICT	West Junior High School	125,580
412	BUHL JOINT DISTRICT	Buhl High School	124,025
60	SHELLEY JOINT DISTRICT	Shelley Senior High School	123,518

<b>District ID</b>	<b>DistrictName</b>	<b>BuildingName</b>	<b>Approx. Sq. Footage</b>
131	NAMPA SCHOOL DISTRICT	South Middle School	123,286
93	BONNEVILLE JOINT DISTRICT	Rocky Mountain Middle School	122,090
55	BLACKFOOT DISTRICT	Mountain View Middle School	121,973
1	BOISE INDEPENDENT DISTRICT	North Junior High School	121,958
215	FREMONT COUNTY JOINT DISTRICT	North Fremont Jr - Sr High School	121,100
131	NAMPA SCHOOL DISTRICT	East Valley Middle School	120,809
215	FREMONT COUNTY JOINT DISTRICT	South Fremont High School	120,300
91	IDAHO FALLS DISTRICT	Taylorview Junior High School	118,876
93	BONNEVILLE JOINT DISTRICT	Sandcreek Middle School	118,500
281	MOSCOW DISTRICT	Moscow Senior High School	118,078
261	JEROME JOINT DISTRICT	Jerome Middle School	117,990
272	LAKELAND DISTRICT	Lakeland Senior High School	117,365
192	GLENNS FERRY JOINT DISTRICT	Glenns Ferry High School	115,422
321	MADISON DISTRICT	Madison Middle School	115,297
373	FRUITLAND DISTRICT	Fruitland High School	113,421
91	IDAHO FALLS DISTRICT	Compass Academy	112,244
193	MOUNTAIN HOME DISTRICT	Hacker Middle School	111,971
131	NAMPA SCHOOL DISTRICT	West Middle School	111,436
273	POST FALLS DISTRICT	Post Falls Middle School	109,960
91	IDAHO FALLS DISTRICT	Eagle Rock Junior High School	108,666
253	WEST JEFFERSON DISTRICT	West Jefferson High School	106,908
151	CASSIA COUNTY JOINT DISTRICT	Declo Senior High School	106,700
3	KUNA JOINT DISTRICT	Kuna Middle School	106,122
244	MOUNTAIN VIEW SCHOOL DISTRICT	Grangeville Elementary & Jr. High	104,218
272	LAKELAND DISTRICT	Timberlake Jr - Sr High School	103,750
271	COEUR D ALENE DISTRICT	Woodland Middle School	101,828
392	MULLAN DISTRICT	Mullan Jr - Sr High School	100,000
413	FILER DISTRICT	Filer High School	99,848
61	BLAINE COUNTY DISTRICT	Carey Public School	99,175
231	GOODING JOINT DISTRICT	Gooding Middle School	98,848
137	PARMA DISTRICT	Parma High School	98,448
401	TETON COUNTY DISTRICT	Teton High School	97,486
371	PAYETTE JOINT DISTRICT	Payette High School	96,940
25	POCATELLO DISTRICT	Irving Middle School	96,724
281	MOSCOW DISTRICT	Moscow Junior High	96,555
193	MOUNTAIN HOME DISTRICT	Mountain Home Junior High School	96,175
101	BOUNDARY COUNTY DISTRICT	Bonnors Ferry High School	96,000
414	KIMBERLY DISTRICT	Kimberly High School	95,688
1	BOISE INDEPENDENT DISTRICT	Fairmont Junior High School	94,478

District ID	DistrictName	BuildingName	Approx. Sq. Footage
132	CALDWELL DISTRICT	Syringa Middle School	93,048
251	JEFFERSON COUNTY JT DISTRICT	Midway Middle School	92,572
382	ROCKLAND DISTRICT	Rockland Public School	92,000
136	MELBA JOINT DISTRICT	Melba High School	91,901
391	KELLOGG JOINT DISTRICT	Kellogg High School	91,498
25	POCATELLO DISTRICT	Franklin Middle School	91,487
422	CASCADE DISTRICT	Cascade Jr - Sr High School	91,270
421	MC CALL-DONNELLY DISTRICT	McCall-Donnelly High School	91,193
252	RIRIE JOINT DISTRICT	Ririe High School	89,450
221	EMMETT INDEPENDENT DIST	Emmett High School	89,447
33	BEAR LAKE COUNTY DISTRICT	Bear Lake High School	89,236
25	POCATELLO DISTRICT	Hawthorne Middle School	88,928
322	SUGAR-SALEM JOINT DISTRICT	Sugar-Salem High School	88,884
370	HOMEDALE JOINT DISTRICT	Homedale High School	88,809
1	BOISE INDEPENDENT DISTRICT	Frank Church High School	88,102
372	NEW PLYMOUTH DISTRICT	New Plymouth High School	87,741
1	BOISE INDEPENDENT DISTRICT	Hillside Junior High School	86,725
83	WEST BONNER COUNTY DISTRICT	Priest River Lamanna High	85,200
	VALLEY SCHOOL DISTRICT	Valley Jr/Sr High & Elementary	84,197
151	CASSIA COUNTY JOINT DISTRICT	Burley Junior High School	83,098
381	AMERICAN FALLS JOINT DISTRICT	William Thomas Middle School	82,825
271	COEUR D ALENE DISTRICT	Canfield Middle School	82,604
251	JEFFERSON COUNTY JT DISTRICT	Rigby Junior High School	82,361
232	WENDELL DISTRICT	Wendell High School	82,000
274	KOOTENAI DISTRICT	Kootenai Jr - Sr High School	81,269
391	KELLOGG JOINT DISTRICT	Kellogg Middle School	79,919
371	PAYETTE JOINT DISTRICT	McCain Middle School	79,728
244	MOUNTAIN VIEW SCHOOL DISTRICT	Grangeville High School	79,612
351	ONEIDA COUNTY DISTRICT	Malad Senior High School	79,300
272	LAKELAND DISTRICT	Lakeland Junior High School	79,034
181	CHALLIS JOINT DISTRICT	Challis Senior High School	78,189
417	CASTLEFORD DISTRICT	Castleford School	76,955
52	SNAKE RIVER DISTRICT	Snake River Junior High School	76,729
783	NORTH STAR PUBLIC CHARTER SCHO	North Star Charter School	75,800
271	COEUR D ALENE DISTRICT	Lakes Middle School	75,393
340	LEWISTON INDEPENDENT DISTRICT	Sacajawea Junior High School	75,208
231	GOODING JOINT DISTRICT	Gooding High School	75,082
282	GENESEE JOINT DISTRICT	Genesee Jr -Sr High School	73,514
304	KAMIAH JOINT DISTRICT	Kamiah High School	73,505

District ID	DistrictName	BuildingName	Approx. Sq. Footage
59	FIRTH DISTRICT	Firth High School	73,099
60	SHELLEY JOINT DISTRICT	Donald J Hobbs Middle School	73,024
44	PLUMMER-WORLEY JOINT DISTRICT	Lakeside High School	72,693
331	MINIDOKA COUNTY JOINT DISTRICT	East Minico Middle School	72,515
33	BEAR LAKE COUNTY DISTRICT	Bear Lake Middle School	72,411
233	HAGERMAN JOINT DISTRICT	Hagerman Jr - Sr High School	71,734
340	LEWISTON INDEPENDENT DISTRICT	Jenifer Junior High School	71,300
148	GRACE JOINT DISTRICT	Grace Jr - Sr High School	68,683
73	HORSESHOE BEND SCHOOL DISTRICT	Horseshoe Bend High School	68,357
133	WILDER DISTRICT	Wilder Middle/High School	68,198
215	FREMONT COUNTY JOINT DISTRICT	South Fremont Junior High	68,017
370	HOMEDALE JOINT DISTRICT	Homedale Middle School	67,923
151	CASSIA COUNTY JOINT DISTRICT	Oakley Jr - Sr High School	67,700
340	LEWISTON INDEPENDENT DISTRICT	Lewiston Senior High School	67,520
291	SALMON DISTRICT	Salmon High School	67,450
331	MINIDOKA COUNTY JOINT DISTRICT	West Minico Middle School	67,400
71	GARDEN VALLEY DISTRICT	Garden Valley Jr - Sr High	67,047
84	LAKE PEND OREILLE DISTRICT	Sandpoint Middle School	65,623
58	ABERDEEN DISTRICT	Aberdeen High School	64,986
393	WALLACE DISTRICT	Wallace Jr/Sr High School	64,381
201	PRESTON JOINT DISTRICT	Preston Junior High School	64,000
132	CALDWELL DISTRICT	Jefferson Middle School	63,415
365	BRUNEAU-GRAND VIEW JOINT DIST	Rimrock Jr - Sr High School	62,240
101	BOUNDARY COUNTY DISTRICT	Boundary County Junior High School	61,975
244	MOUNTAIN VIEW SCHOOL DISTRICT	Clearwater Valley High School	61,910
121	CAMAS COUNTY DISTRICT	Camas County High School	61,302
273	POST FALLS DISTRICT	River City Middle School	61,295
302	NEZPERCE JOINT DISTRICT	Nezperce Jr - Sr High School	61,193
401	TETON COUNTY DISTRICT	Teton Middle School	60,898
171	OROFINO JOINT DISTRICT	Orofino High School	60,678
111	BUTTE COUNTY JOINT DISTRICT	Butte County Middle-High School	60,550
242	COTTONWOOD JOINT DISTRICT	Prairie High School	59,355
150	SODA SPRINGS JOINT DISTRICT	Soda Springs High School	59,152
414	KIMBERLY DISTRICT	Kimberly Middle School	58,540
373	FRUITLAND DISTRICT	Fruitland Middle School	58,540
431	WEISER DISTRICT	Weiser Middle School	58,378
415	HANSEN DISTRICT	Hansen Jr - Sr High School	58,321
314	DIETRICH DISTRICT	Dietrich School	58,292

<b>District ID</b>	<b>DistrictName</b>	<b>BuildingName</b>	<b>Approx. Sq. Footage</b>
341	LAPWAI DISTRICT	Lapwai Jr - Sr High School	57,805
41	ST MARIES JOINT DISTRICT	St. Maries High School	57,332
202	WEST SIDE JOINT DISTRICT	West Side Senior High School	56,438
232	WENDELL DISTRICT	Wendell Middle School	56,400
555	COSSA	COSSA High School	55,845
58	ABERDEEN DISTRICT	Aberdeen Middle School	55,792
412	BUHL JOINT DISTRICT	Buhl Middle School	55,603
421	MC CALL-DONNELLY DISTRICT	Payette Lakes Middle School	55,510
161	CLARK COUNTY DISTRICT	Clark County Jr - Sr High School	55,000
83	WEST BONNER COUNTY DISTRICT	Priest River Junior High School	54,940
363	MARSING JOINT DISTRICT	Marsing High School	54,866
150	SODA SPRINGS JOINT DISTRICT	Tigert Middle School	54,726
413	FILER DISTRICT	Filer Intermediate School	54,717
288	WHITEPINE JT SCHOOL DISTRICT	Deary School	54,500
149	NORTH GEM DISTRICT	North Gem Jr - Sr High School	54,400
458	LIBERTY CHARTER	Liberty Charter School	54,396
458	LIBERTY CHARTER	Liberty Charter School	54,396
413	FILER DISTRICT	Filer Middle School	53,714
305	HIGHLAND JOINT DISTRICT	Highland School	52,800
84	LAKE PEND OREILLE DISTRICT	Clark Fork Jr - Sr High School	51,868
285	POTLATCH DISTRICT	Potlatch Jr - Sr High School	51,627
59	FIRTH DISTRICT	Firth Middle School	51,529
788	IDAHO ARTS CHARTER SCHOOL	IDAHO ARTS CHARTER SCHOOL	51,364
132	CALDWELL DISTRICT	Canyon Springs High School	51,022
84	LAKE PEND OREILLE DISTRICT	Forrest M Bird Charter School	48,900
202	WEST SIDE JOINT DISTRICT	Harold B Lee Middle School	48,756
72	BASIN SCHOOL DISTRICT	Idaho City High School	48,586
182	MACKAY JOINT DISTRICT	Mackay Jr - Sr High School	47,854
291	SALMON DISTRICT	Salmon Middle School	47,474
432	CAMBRIDGE JOINT DISTRICT	Cambridge Jr - Sr High School	46,591
11	MEADOWS VALLEY DISTRICT	Meadow Valley Jr - Sr High School	46,038
171	OROFINO JOINT DISTRICT	Timberline Junior-Senior High School	45,794
287	TROY SCHOOL DISTRICT	Troy Jr - Sr High School	45,000
283	KENDRICK JOINT DISTRICT	Kendrick Jr -Sr High School	44,773
21	MARSH VALLEY JOINT DISTRICT	Marsh Valley Middle School	44,584
774	COEUR D'ALENE CHARTER ACADEMY	COEUR D'ALENE CHARTER ACADEMY	44,538
304	KAMIAH JOINT DISTRICT	Kamiah Middle School	43,346
342	CULDESAC JOINT DISTRICT	Culdesac School	43,100

<b>District ID</b>	<b>DistrictName</b>	<b>BuildingName</b>	<b>Approx. Sq. Footage</b>
372	NEW PLYMOUTH DISTRICT	New Plymouth Middle School	43,000
151	CASSIA COUNTY JOINT DISTRICT	Declo Junior High School	42,970
52	SNAKE RIVER DISTRICT	Snake River Middle School	42,579
451	VICTORY CHARTER SCHOOL	Victory Charter School	41,715
322	SUGAR-SALEM JOINT DISTRICT	Kershaw Intermediate School	41,592
433	MIDVALE DISTRICT	Midvale Jr - Sr High School	41,360
322	SUGAR-SALEM JOINT DISTRICT	Sugar-Salem Junior High School	41,150
272	LAKELAND DISTRICT	Timberlake Junior High School	41,000
137	PARMA DISTRICT	Parma Middle School	40,908
271	COEUR D ALENE DISTRICT	Project CDA - Alternative High School	40,809
243	SALMON RIVER JOINT SCHOOL DIST	Salmon River High School	40,099
455	COMPASS CHARTER SCHOOL	Compass Point Charter School	39,505
461	TAYLORS CROSSING CHARTER SCHOO	Taylor's Crossing Public Charter School	39,000
13	COUNCIL DISTRICT	Council Jr - Sr High School	38,820
351	ONEIDA COUNTY DISTRICT	ONEIDA (ALT) HIGH SCHOOL	38,500
351	ONEIDA COUNTY DISTRICT	Malad Middle School	38,500
492	ANSER CHARTER SCHOOL	Anser Public Charter School	37,500
777	POCATELLO DISTRICT	New Horizon Center	36,588
139	VALLIVUE SCHOOL DISTRICT	Thomas Jefferson Charter	36,310
135	NOTUS DISTRICT	Notus Jr - Sr High School	35,600
768	MERIDIAN CHARTER HIGH SCHOOL	MERIDIAN CHARTER HIGH SCHOOL	35,330
465	NORTH VALLEY ACADEMY	North Valley Academy	34,569
316	RICHFIELD DISTRICT	Richfield School	34,440
478	Legacy Charter School	Legacy Charter School	34,271
478	LEGACY CHARTER SCHOOL	LEGACY CHARTER SCHOOL	34,271
131	NAMPA SCHOOL DISTRICT	Ridgeline High School	33,913
418	MURTAUGH JOINT DISTRICT	Murtaugh High School	33,056
234	BLISS JOINT DISTRICT	Bliss School	32,602
151	CASSIA COUNTY JOINT DISTRICT	Cassia County Ed Center (Alt)	31,810
468	IDAHO SCIENCE & TECHNOLOGY	IDAHO SCIENCE & TECHNOLOGY	31,563
91	IDAHO FALLS DISTRICT	Emerson High School	30,942
41	ST MARIES JOINT DISTRICT	St. Maries Middle School	30,206
418	MURTAUGH JOINT DISTRICT	Murtaugh Middle School	30,020
292	SOUTH LEMHI DISTRICT	Leadore School	30,000
464	WHITE PINE CHARTER SCHOOL	White Pines Charter School	29,696
139	VALLIVUE SCHOOL DISTRICT	West Canyon Elementary School	29,352
331	MINIDOKA COUNTY JOINT DISTRICT	Mount Harrison Senior High School	29,085
454	ROLLING HILLS CHARTER SCHOOL	Rolling Hills Public Charter School	29,036

District ID	DistrictName	BuildingName	Approx. Sq. Footage
151	CASSIA COUNTY JOINT DISTRICT	Raft River Jr - Sr High School	27,900
93	BONNEVILLE JOINT DISTRICT	Lincoln High School (Alt)	27,800
463	VISION CHARTER SCHOOL	VISION CHARTER SCHOOL	27,580
61	BLAINE COUNTY DISTRICT	Silver Creek Alternative School	26,674
2	MERIDIAN JOINT DISTRICT	Central Academy	25,800
2	MERIDIAN JOINT DISTRICT	Meridian Academy	24,896
340	LEWISTON INDEPENDENT DISTRICT	Tammany Alternative Learning Center	23,845
92	SWAN VALLEY ELEMENTARY DIST	Swan Valley Elementary School	23,725
2	MERIDIAN JOINT DISTRICT	Eagle Academy	23,442
2	MERIDIAN JOINT DISTRICT	MERIDIAN MEDICAL ARTS CHARTER	22,010
472	PALOUSE PRAIRIE SCHOOL	Palouse Prairie School	21,000
481	HERITAGE COMMUNITY CHARTER	<b>Heritage Community Charter School</b>	21,000
479	HERITAGE ACADEMY	Heritage Academy	21,000
55	BLACKFOOT DISTRICT	Independence Alternate High/Bingham Co-op	17,688
3	KUNA JOINT DISTRICT	Initial Point High School	17,396
84	LAKE PEND OREILLE DISTRICT	Lake Pend Oreille Alternative H.S.	17,266
244	MOUNTAIN VIEW SCHOOL DISTRICT	Elk City School	15,528
453	RICHARD MCKENNA CHARTER	RICHARD McKENNA CHARTER HIGH	15,200
251	JEFFERSON COUNTY JT DISTRICT	Jefferson Alternative High	14,979
474	MONTICELLO MONTESSORE CHARTER	Monticello Montessori	14,857
773	BLACKFOOT COMMUNITY LEARNING	BLACKFOOT COMMUNITY LEARNING	13,076
467	WINGS CHARTER MIDDLE SCHOOL	Wings Charter Middle School	12,235
321	MADISON DISTRICT	Central High School	12,041
131	NAMPA SCHOOL DISTRICT	Parkview Alternative High School	10,833
139	VALLIVUE SCHOOL DISTRICT	Vallivue Academy	9,890
381	AMERICAN FALLS JOINT DISTRICT	American Falls Alternative Academy	9,856
139	VALLIVUE SCHOOL DISTRICT	Riverview Middle School	9,553
101	BOUNDARY COUNTY DISTRICT	Boundary County Alternative School	8,400
371	PAYETTE JOINT DISTRICT	PAYETTE ALTERNATIVE HIGH	7,700
411	TWIN FALLS DISTRICT	TWIN FALLS BRIDGE ACADEMY	7,500
93	BONNEVILLE JOINT DISTRICT	Telford Academy (Alt)	6,300
1	BOISE INDEPENDENT DISTRICT	ASCENT	6,050
181	CHALLIS JOINT DISTRICT	Stanley Elem-Jr High School	5,598
394	AVERY SCHOOL DISTRICT	Calder Elem - Jr High School	4,554
383	ARBON ELEMENTARY DISTRICT	ARBON ELEMENTARY SCHOOL	4,448
416	THREE CREEK JT ELEM DISTRICT	THREE CREEK ELEM-JR HI SCHOOL	4,340
470	KOOTENAI BRIDGE ACADEMY	KOOTENAI BRIDGE ACADEMY	4,000

<b>District ID</b>	<b>DistrictName</b>	<b>BuildingName</b>	<b>Approx. Sq. Footage</b>
25	POCATELLO DISTRICT	Alameda Center	3,984
789	UPPER CARMEN PUBLIC CHARTER	UPPER CARMEN PUBLIC CHARTER	3,500
476	ANOTHER CHOICE VIRTUAL CHARTER	ANOTHER CHOICE VIRTUAL CHARTER	3,095
291	SALMON DISTRICT	Salmon Alternative School	2,827
421	MC CALL-DONNELLY DISTRICT	Heartland High School	2,818
131	NAMPA SCHOOL DISTRICT	Alpha One	2,016
411	TWIN FALLS DISTRICT	Magic Valley Alternative High	1,960
322	SUGAR-SALEM JOINT DISTRICT	VALLEY VIEW ALTERNATIVE HIGH	1,536
41	ST MARIES JOINT DISTRICT	ST MARIES COMMUNITY ED (ALT)	768





**THOMAS R. LUNA**  
Superintendent of Public Instruction

## ATTACHMENT 12 – SIGNATURE PAGE

# State of Idaho

Department of Education

650 West State Street  
P. O. Box 83720  
Boise, ID 83720-0027  
Telephone (208) 332-6800  
FAX (208) 334-2228

### SIGNATURE PAGE for Use with a Manually Submitted Request for Proposal (RFP) Response

ALL RESPONSES TO THIS RFP SHALL BE TYPEWRITTEN OR HANDWRITTEN IN INK. ORIGINALS AND COPIES OF THE RESPONSE SHALL BE SUBMITTED IN ACCORDANCE WITH THE RFP. MANUALLY SUBMITTED RESPONSES MUST INCLUDE THIS SIGNATURE PAGE WITH THE ORIGINAL SIGNATURE OF AN INDIVIDUAL AUTHORIZED TO BIND THE SUBMITTING VENDOR.

NO LIABILITY WILL BE ASSUMED BY THE STATE DEPARTMENT OF EDUCATION FOR A VENDOR'S FAILURE TO OBTAIN THE TERMS AND CONDITIONS AND ANY PROPERLY ISSUED RFP ADDENDUMS IN A TIMELY MANNER FOR USE IN THE VENDOR'S RESPONSE TO THIS RFP OR ANY OTHER FAILURE BY THE VENDOR TO CONSIDER THE TERMS, CONDITIONS, AND ANY ADDENDUMS IN THE VENDOR'S RESPONSE TO THE RFP.

The words "SEALED BID" and the bid number must be noted on the outside of your SEALED BID package. To insure that your SEALED BID is handled properly, label the exterior of your package as follows:

### **"SEALED BID"**

BUYER: STATE DEPARTMENT OF EDUCATION  
SEALED BID FOR:  
IDAHO HIGH SCHOOL WIRELESS MANAGED SERVICE PROJECT  
RFP NUMBER: RFP1305W  
CLOSES: JUNE 28, 2013 5:00 PM MT

Send your sealed bid package to: Department of Education  
PO Box 83720  
Boise, ID 83720-0027

FedEx, UPS or other Couriers: Department of Education  
650 West State Street  
Boise, ID 83702

This RFP response is submitted in accordance with all documents and provisions of the specified Bid Number and Title detailed below. By my signature below I accept the terms, conditions and requirements contained in the RFP. As the undersigned, I certify I am authorized to sign and submit this response for the Bidder/Offeror. I further acknowledge I am responsible for reviewing and acknowledging any addendums that have been issued for this RFP.

RFP Number: \_\_\_\_\_

RFP Title: \_\_\_\_\_

BIDDER/OFFEROR (Company Name) \_\_\_\_\_

ADDRESS \_\_\_\_\_  
CITY, ST ZIP

PHONE: \_\_\_\_\_ FAX: \_\_\_\_\_

E-Mail \_\_\_\_\_

**THIS SIGNATURE PAGE MUST BE SIGNED WITH AN ORIGINAL HANDWRITTEN SIGNATURE  
(PREFERABLY IN BLUE INK) AND RETURNED WITH YOUR MANUALLY SUBMITTED BID OR  
PROPOSAL FOR YOUR BID OR PROPOSAL TO BE CONSIDERED.**

\_\_\_\_\_  
Original Signature (Manually Signed in Ink)

\_\_\_\_\_  
Date

\_\_\_\_\_  
Printed Name

\_\_\_\_\_  
Title